

**Chief Executives' Group – North Yorkshire and York  
12 May 2011 at County Hall, Northallerton**

**Minutes and action points**

<b>1</b>	<b>Present and apologies</b>	<b>Action</b>
	<p><b>Present:</b></p> <p>Richard Flinton      North Yorkshire County Council (chair)  Nigel Hutchinson    North Yorkshire Fire &amp; Rescue Service  Janet Waggott        Ryedale District Council  Rachel Bowles        Harrogate Borough Council (on behalf of Wallace Sampson)    Jim Dilllon            Scarborough Borough Council  Andy Wilson          North York Moors National Park Authority  David Butterworth    Yorkshire Dales National Park Authority  Tim Madgwick        North Yorkshire Police (on behalf of Grahame Maxwell)    Kate Tayler            North Yorkshire and York Forum  Gary Williamson     Leeds, York and North Yorkshire Chamber of Commerce    Peter Simpson        Hambleton and Richmondshire District Councils  Paul Shevlin          Craven District Council  Kersten England      City of York Council  Jayne Brown          NHS North Yorkshire and York  Barry Dodd            Chair of York and North Yorkshire Local Enterprise Partnership</p> <p>In attendance –  Neil Irving            North Yorkshire County Council  Deborah Hugill       North Yorkshire County Council (secretariat)  Diane Parsons        North Yorkshire County Council (for item 7)</p> <p><b>Apologies:</b></p> <p>Wallace Sampson    Harrogate Borough Council  Graham Maxwell     North Yorkshire Police  Martin Connor       Selby District Council</p>	
<b>2</b>	<b>York and North Yorkshire Local Enterprise Partnership (LEP)</b>	<b>Action</b>
	<p>Richard Flinton introduced Barry Dodd, Chair of the York and North Yorkshire LEP, and welcomed him to the meeting. Barry reported on the progress of the LEP. The board has been appointed and its first meeting will be on 3 June. A short focussed strategy document is being produced. The ambition is for the LEP to be the best networked LEP in the country and the fastest moving.</p> <p>During discussion, working with neighbouring LEPs was considered, as well as links to the health and social care sector. It was noted that early</p>	

	<p>success is very important for the LEP as well as longer term aims.</p> <p>Enterprise zones were also discussed and the possibility of innovative alternatives. Barry stressed that contributions to strategic thinking would be very welcome.</p> <p>Richard Flinton thanked Barry and assured him of the support of the members of the group.</p>	
<b>3</b>	<b>Draft terms of reference and membership</b>	<b>Action</b>
	<p>Deborah Hugill introduced the draft document and it was noted that there will be a process of inviting nominations for Chair of the meeting.</p> <p>It was agreed that the terms of reference should be simplified while retaining elements which will be helpful and supportive to joint working.</p> <p>It was also agreed that membership as laid out in the document should be retained but that this should be reviewed as necessary.</p>	<b>DH</b>
<b>4</b>	<b>Update on partner rationalisation</b>	<b>Action</b>
	<p>Neil Irving gave an update on the current position of a range of partnerships in North Yorkshire and York and invited comments on the draft report to the next meeting of Local Government North Yorkshire and York, in particular the proposals for its current thematic boards.</p> <p>It was felt that the current proposals were not radical enough and that more emphasis should be put on rationalising and combining these boards within the context of overall partnership rationalisation.</p> <p>It was agreed that the report would be amended to reflect the views of the group.</p>	<b>NI</b>
<b>5</b>	<b>Partnership communications</b>	<b>Action</b>
	<p>Deborah Hugill presented a possible way forward for the key elements of partnership communications.</p> <p>There was a discussion relating to the degree of contact needed and the meeting was generally in favour of maintaining and improving a web presence. Support for newsletters and a conference was more mixed, although it was noted that networking opportunities were valued especially in the voluntary and community sector.</p> <p>It was agreed that some objectives for communication should be set and communications teams across the partners should work together to consider a way forward.</p>	<b>DH</b>
<b>6</b>	<b>Future work programme</b>	<b>Action</b>

	<p>Neil Irving presented the draft work programme, some elements of which he highlighted as time dependent. Others could be addressed as, and when, the group felt most appropriate. It was emphasised that the group will concentrate on areas where it can add value through cooperation.</p> <p>The following items were suggested for inclusion in the programme:</p> <ul style="list-style-type: none"> <li>• Scale of financial challenge and associated risks</li> <li>• Opportunities e.g. Olympics</li> <li>• Move towards personalisation agenda</li> <li>• Policy agenda of government and how it is affecting our work</li> <li>• Big Society</li> <li>• Localism bill and its impact</li> <li>• Joint working and resilience</li> </ul> <p>The programme will be updated to reflect these suggestions and it will be reviewed on a regular basis.</p>	NI/DH
<b>7</b>	<b>Sustainable community strategy (SCS)</b>	<b>Action</b>
	<p>Diane Parsons presented the latest draft of the strategy. The public consultation on the draft will run from mid June to mid September with final sign off at the full North Yorkshire County Council meeting in December. She invited comments from the meeting on the draft.</p> <p>It was noted that this document was still a statutory requirement and that the draft related only to North Yorkshire as York has its own SCS. The document should define key areas of work which partners are working on collectively.</p> <p>Discussion amongst the group centred upon the need for a focussed, concise document with a clear delivery plan. It was agreed not to include a fourth priority on environment at this stage and to take a view on this issue after the public consultation.</p>	DP
<b>8</b>	<b>Safer Communities Forum</b>	<b>Action</b>
	<p>Nigel Hutchinson presented a report on changes in the work of the Forum and future working proposals. There is still a legal requirement to have a county level group but streamlining of the current structure is planned.</p> <p>The report also included a proposal that a task and finish group consider the sustainability, including financial, of district community safety partnerships (CSPs). This was agreed and nominations for the group are to be sent to Nigel.</p> <p>There was a discussion about the current status nationally of the proposal for Police and Crime Commissioners, and how this will impact locally.</p>	All
<b>9</b>	<b>NHS changes</b>	<b>Action</b>
	a) Progress on NHS Bill	

	<p>Jayne Brown gave an overview of changes to the NHS locally, though it was noted that the progress of the Bill has paused. Changes include the setting up of GP consortia and directors of public health moving to sit with first tier local authorities, although the detail is still not entirely clear in some areas of work. She highlighted the challenges in managing change but drew attention to opportunities too, particularly around improving a locality focus.</p> <p>b) Health and Wellbeing Boards</p> <p>Kersten England and Richard Flinton updated the group on the current status of these boards in York and North Yorkshire respectively. Transition boards are currently being set up, although they will be somewhat different in the two areas in terms of membership. Kate Tayler asked that the voluntary sector be involved in the discussion about membership.</p> <p>York is looking to be an early adopter of Health Watch.</p>	
<b>10</b>	<b>Election results</b>	<b>Action</b>
	Those representing district and borough councils shared the results of the recent elections in their areas and the likely impacts of any changes.	
<b>11</b>	<b>Any other business</b>	<b>Action</b>
	There was no other business.	
<b>12</b>	<b>Date, time and venue of future meetings</b>	<b>Action</b>
	<p>14 July (2.30pm) County Hall, Northallerton</p> <p>3 November 2011 (2.30pm) The Hamlet, Hornbeam Park, Harrogate</p>	