

NORTH YORKSHIRE COMPACT WORKING GROUP

Wednesday 29th November 2006 at County Hall, Northallerton

NOTES OF THE MEETING

1.0	<u>WELCOME & APOLOGIES</u>	
	Neil Irving (NYFVO), Karen Weaver (Harrogate Borough Council), Paul Hayward (RVA), Paul Brand (NYCC, Community Transport) Derek Bartrop (NY&Y PCT, Justine Williams (NYCC)	
	Apologies received from: Judith Bromfield (Richmondshire CVS), Cllr Paul English (Skipton Town Council), Bill Cross (NYCC),	
2.0	<u>NOTES OF THE PREVIOUS MEETING</u>	
	Notes of the meeting of 5 th October were approved as correct.	
	The group used the notes of the meeting of 13 th November as an outline agenda:	
	<u>3.0 Draft Terms of Reference</u>	
	It was agreed JW would make the amendment agreed by the Steering Group and publish the final version to the Compact page on the NYSP website	JW
	<u>Signatories</u>	
	The group agreed it would be useful to have an up to date list of Compact signatories added to the website at the same time.	JW
	NI reported he had raised the Compact in discussion with the new NY&Y PCT and received a favourable response – subject to Board endorsement. NI agreed to write to Janet Soo-Chung (CEX, NY&Y PCT). DB also suggested a copy of the Compact be sent to John Brown the Trust's Director of Corporate Affairs and Communications who would most likely lead on procedural issues related to the Compact.	NI
	<u>4.0 Implementing the Compact</u>	
	KW confirmed that Harrogate Borough Council and the Harrogate District Strategic Partnership had both signed up to the NY Compact without issue.	
	KW noted that the process of overseeing the passage of the Compact through the various tiers (Scrutiny, Cabinet, LSP etc) had proved interesting – it was sometimes difficult for those involved to appreciate the concept of the Compact as a lot of its content is already working well in the county and/or “common sense”. KW found it was beneficial to use practical examples to illustrate its impact and show that it is more than just	

	a collection of fine words but a practical tool.	
	<p><u>5.0 Full Cost Recovery Seminar</u> NI agreed to speak with JB about developing the seminar</p> <p>The group discussed invitees and agreed that in addition to those already on the group ‘champions’ should be invited. An action point from the last meeting was for organisations to consider appointing Champions and it was agreed that a covering message with the notes should include reference to this task to ensure as many Champions as possible could take advantage of the seminar if appointed.</p> <p>NI agreed to speak to Janet Soo-Chung (NY&Y PCT) about identifying a lead officer and appointing a Champion at the earliest opportunity. The group also discussed raising awareness of the Compact and these leads in the newly forming PCT.</p>	JW
	<p><u>6.0 Code of Practice on Volunteering</u> The group noted that consultation on this code was ongoing and a reminder as an action point for all would be included in the covering note with the notes of the Steering Group meeting</p>	ALL JW
	<p><u>7.0 Code of Practice on BME Groups</u> The development group progressing this code met for the first time on 28th November 2006 and currently comprises KD and PH (from the Compact Steering Group) and two other officers.</p> <p>The group had considered current examples of BME codes from around the country (including Gloucestershire, Warwickshire, and Kensington & Chelsea’s), identified the best points and most pertinent issues for North Yorkshire and honed in on several issues to provide focus. The examples considered concerned BME groups, but the group had agreed that the Code should reflect NY’s distribution of BME groups and use the term BME communities.</p> <p>It is anticipated the Code will contain a statement of purpose at the outset and then focus on issues of particular significance to NY such as the migrant worker population</p> <p>It is planned that the code will be presented in the same format as other current codes – approx 2 A4 sides.</p> <p>KD will circulate to the development group and then more widely for consultation prior to the next Steering group meeting in April at which time it is hoped the Code can be endorsed by the Group.</p> <p>The group agreed that the BME code would be relevant and welcomed broadly across organisations as there are few dedicated resources in this area and there needed to be a greater degree of understanding, knowledge and awareness of ongoing activity across all organisations. Ongoing work included a commissioned study by Gary Craid (led by Nina</p>	KD

	<p>Muir, Harrogate) and some work that RVA was trying to develop to support migrant Polish workers in Ryedale (similar to recent work in Selby).</p> <p>It was acknowledged that the role of the VCS in this area is especially important in developing this area of work as statutory organisations often don't have the resources to commit officers to identify common needs and the resulting BME Code will prove a useful 'hanger' for further work and resource commitments.</p>	
	<p>It was agreed that no other codes were envisaged for development at the present time.</p>	
	<p><u>8.0 Compact & Volunteering weeks 2007</u></p> <p><i>Volunteering Week</i></p> <p>It was agreed that Volunteering week should remain the preserve of the Volunteer Centres.</p> <p>It was agreed to amend the draft notes of the 13th November to reflect more forcefully the previous experience of Harrogate CVS at the Great Yorkshire Show – which had proved too resource intensive to be viable.</p> <p>It was agreed any message given out during the GYS (regarding Volunteering or the Compact) should be owned by individual organisations – this would send a more powerful message about the mainstream nature of the Compact to organisations and their support for volunteering.</p> <p>The Compact Steering group and Working Group would support Volunteer Centres where possible during Volunteer week.</p> <p><i>Compact Week</i></p> <p>The group agreed that to be successful any work would have to be focussed and Compact Week would provide an opportunity to promote the Compact and re-evaluate.</p> <p>It was agreed linking to a suitable NYSP date would be hugely beneficial, however the closest NYSP date was June 2007. It was agreed that this date should be used as an opportunity to highlight the Compact and the group would try to secure John Stoker to be present at that meeting (NI to write), Compact Week could then be used for a more detailed review.</p> <p>Compact the week should be used as an opportunity to ask if the Compact is working, identify achievements and future work still needed, look at monitoring arrangements, awareness of principles and key issues.</p> <p>It was agreed that KW & PB would work together to develop a questionnaire to identify issues and provide the evidentiary base for discussion, with an aim to send this out in April 2007. This would then provide initial evidentiary results for discussion at the NYSP meeting and provide the foundation for a more in depth review during Compact Week in November 2007. KW & PB would develop a draft for approval at the</p>	<p>JW</p> <p>CSG</p>

	<p>next Steering Group meeting which could then be mailed out It was agreed that work should focus on outcomes and practical examples of Compact application rather than the document and its words – just as Hazel McGrath had done at the recent Harrogate Forum meeting.</p>	
	<p>9.0 Funding Booklet</p>	
	<p>BC introduced the NYCC Funding booklet as described under the Funding Code of the NY Compact. It describes as far as possible the current funding position with the County Council with regard to contracting, grants etc however, it will be periodically updated as the County Council strive to complete the picture across all directorates The booklet will be made available on the NYSP website under the Compact heading so it is a live document The document was welcomed by the Chair</p> <p>It was agreed that District/Borough council reps on the group would take this idea back to their organisations to determine the potential for developing a similar booklet to join the County Council's on the NYSP site or to enable links to information already held on individual sites to be linked to the Compact's area on the NYSP site. There was general support for all information to be held in one area even if it was available in others – an inter-authority 1 stop shop</p> <p>It was agreed that prior to publication the draft should be updated to include a short introduction linking it to the funding code of the NY Compact</p> <p>It was agreed that members of the Steering Group should be notified as soon as the information 'went live' on the NYSP site.</p>	<p>District / Borough Council reps</p> <p>WG</p> <p>JW</p> <p>JW</p>
	<p>10.0 REGIONAL COMPACT DEVELOPMENT</p>	
	<p>KD updated the group on the meeting of the last Regional Compact Working Group co-ordinated by Karamjeet Bhui at GOYH.</p> <p>The group had produced a draft Regional Compact building on good practice in other regions. However there remained concerns that:</p> <ul style="list-style-type: none"> • Work needed to ensure that the resulting 'suite' of Compacts (local, sub-regional and regional) would be complimentary and not contradictory • There needed to be clear need for a regional Compact and clear recognition of which should be the 'primary' Compact when dealing with particular issues – e.g. The Regional Compact Working group intend the Regional Compact to cover region-wide organisations such as GOYH, Regional Assembly etc. <p>The Regional Group were working on developing an Action Plan to</p>	

	supplement the Compact document and would be consulting on both that and the Compact document itself in the coming months.	
11.0	AOB	
11.1	<p>JW confirmed that the Compact Flyer had been printed and would be available to download from the NYSP website.</p> <p>It was noted that the Selby AVS number had changed and this would be remedied in any further print runs and as soon as possible on the downloadable document available on the NYSP site.</p>	
11.2	The Chair noted that it had been an extremely useful and positive meeting - with progress made in many areas	
7.0	<u>DATE AND TIME OF NEXT MEETINGS</u>	
	<p>NY Compact Steering Group (wider group) Wednesday 18th April 2007, County Hall, Northallerton (Room TBA)</p> <p>NY Compact Working Group (this group) Wednesday 29th November 2006 at 10am NYFVO, Crayke House, Easingwold Business Park</p>	