

NORTH YORKSHIRE CHILDREN'S TRUST

Agenda Item Cover Sheet

TITLE OF PAPER: Transforming Community Services

DATE OF MEETING: 22nd November 2010

ORGANISATION/SUB GROUP: NHS North Yorkshire and York

RELATED CYPP IMPROVEMENT PRIORITY:

RELATED PERFORMANCE INDICATOR(S):

MAIN RECOMMENDATIONS OF PAPER:

- To note the content of paper that went to PCT October Board meeting
- To be briefed on progress with Transforming Community Services

IMPACT ON RESOURCES:

None

AUTHOR: Sue Metcalfe

Item Number:

**NHS NORTH YORKSHIRE AND YORK
BOARD MEETING**



North Yorkshire and York

Meeting Date: 26th October 2010

Report's Sponsoring Director:

**Sue Metcalfe, Deputy Chief Executive
(Director of Localities)**

Report Author:

**Annabel Johnson, Assistant Director
Melanie Bradbury, Assistant Director
Mark Algar, Project Manager**

1. Title of Paper: Transforming Community & Mental Health Services – Provider Form Project Update

2. Strategic Goals supported by this paper:

Goal 4 - Clinically and financially sustainable healthcare system. The decision about provider form for CMHS will contribute to creating a sustainable healthcare system.

Goal 4 - Highest quality care in the right setting. In considering provider form we aim to provide high quality care in the appropriate setting.

Goal 6 - Strong partnerships focused on the individual. Through discussion about provider form for CMHS we aim to build stronger partnership arrangements to enable improved focussed on the individual.

3. Executive Summary

Following the publication of the operating framework in December 2009 PCTs were required to have determined the future organisational model for PCT provided services by October 2010 at the very latest. The Board has previously agreed that: CMHS will be hosted by NHS NYY until March 2011, that the model for PCT provided services will be determined by October 2010 and that a plan will be in place to enable implementation to commence post October 2010. This paper provides information to the Board in two parts:

- Progress on the transfer and preferred provider status of community services
- Update on the tender of mental health services.

Both strands of work are significant projects within the strategic initiative 'an improved community system'.

4. Introduction

See above

5. Issue/options

Not applicable

6. Risks relating to issue/options

Governance arrangements are in place to ensure that all risks are managed and currently all risks are being managed without the need for further escalation

7. Finance / resource implications

Not applicable

8. Statutory/regulatory/legal implications

These implications are being addressed through the governance arrangements in place.

9. Working with stakeholders/communications plan

Stakeholder analysis and a communications plan have been finalised and agreed and are now being implemented.

Staff engagement is critical to this project and comprehensive plans are in place to ensure this is achieved

10. Recommendations / Action Required

- The Board is asked to note the progress on the transfer of community services.

11. Assurance

The Board will receive monthly updates regarding progress of this project.

For further information please contact:

Annabel Johnson
Assistant Director, Strategy
Phone number 01904 694720

Melanie Bradbury
Assistant Director, Vulnerable People
01904 694760

NHS NORTH YORKSHIRE AND YORK

Board Meeting: 26th October 2010

Report Title: Transforming Community & Mental Health Services – Provider Form Project Update

1. Introduction

- 1.1 Following the publication of the operating framework in December 2009 PCTs were required to have determined the future organisational model for PCT provided services by October 2010 at the very latest. The Board has previously agreed that; CMHS will be hosted by NHS NYY until March 2011, that the model for PCT provided services will be determined by October 2010 and that a plan will be in place to enable implementation from April 2011.
- 1.2 The NYY PCT Board agreed that the PCT should follow an open and transparent managed process. The first stage of that process was completed at the end of July and recommendations were made to the board at the Board Workshop in July about preferred providers. It was agreed that those recommendations would be validated with key stakeholders throughout August and September, and a final decision would be taken at the end of September.

2. The recommendations

- 2.1 In September the Board agree that:
- Harrogate NHS Foundation Trust is the preferred provider for Harrogate locality services and pan North Yorkshire and York services
 - York NHS Foundation Trust is the preferred provider for York and Selby locality services (including St Monica's Hospital)
 - South Tees Hospitals Foundation Trust is the preferred provider for Hambleton & Richmondshire locality services
 - Airedale NHS Foundation Trust is the preferred provider for the Craven locality services.

The following table outlines the impact of the above decisions:

YORK TRUST	
OLDER PEOPLE AND VULNERABLE ADULTS SERVICES	LOCALITY BASED OR PAN NYY
Community Nursing	Selby and York
Community Matrons	Selby and York
Falls Assessment	Selby and York
Fast Response Teams	Selby and York
Case Management	Selby and York
Community Rehabilitation (Physio & OT)	Selby and York
Community Hospitals <ul style="list-style-type: none"> • The Archways, York 	Selby and York

<ul style="list-style-type: none"> Selby War Memorial Hospital St Monica's, Easingwold 	
Tissue Viability Specialist Nursing	Selby and York
Specialist Heart Failure Nursing	Selby and York
Specialist Cardiac Rehabilitation Nursing	Selby and York
Specialist Respiratory Practitioners	Selby and York
Specialist Continence	Selby and York
Specialist Palliative Care	Selby and York
CHILDREN AND FAMILIES SERVICES	
Health Visiting	City of York only
Paediatric Speech and Language Therapy	Selby and York

SOUTH TEES TRUST	
OLDER PEOPLE AND VULNERABLE ADULTS SERVICES	LOCALITY BASED OR PAN NY Y
Community Nursing	Hambleton and Richmondshire
Community Matrons	Hambleton and Richmondshire
Falls Assessment	Hambleton and Richmondshire
Fast Response Teams	Hambleton and Richmondshire
Case Management	Hambleton and Richmondshire
Community Rehabilitation (Physio & OT)	Hambleton and Richmondshire
Community Hospitals: <ul style="list-style-type: none"> The Friary, Richmond The Lambert Memorial, Thirsk The Rutson, Friarage Hospital, Northallerton 	Hambleton and Richmondshire
Tissue Viability Specialist Nursing	Hambleton and Richmondshire
Specialist Respiratory Practitioners	Hambleton and Richmondshire
Specialist Continence	Hambleton and Richmondshire
Specialist Palliative Care	Hambleton and Richmondshire
Lymphoedema Service	Hambleton and Richmondshire
SPECIALIST COMMUNITY	
Nutrition and Dietetics	Hambleton and Richmondshire
MSK extended scope (including physiotherapy)	Hambleton and Richmondshire
CHILDREN AND FAMILIES SERVICES	
Community Paediatrics and Children's Therapy services (Physio, OT and SLT) for children with complex needs	Hambleton and Richmondshire

AIREDALE TRUST	
OLDER PEOPLE AND VULNERABLE ADULTS SERVICES	LOCALITY BASED OR PAN NY Y
Community Nursing	Craven
Community Matrons	Craven
Falls Assessment	Craven
Fast Response Teams	Craven
Case Management	Craven
Community Hospitals <ul style="list-style-type: none"> Castleberg, Giggleswick Skipton 	Craven
Specialist Diabetes Nursing	Craven
Specialist Palliative Care	Craven
SPECIALIST COMMUNITY	
MSK extended scope	Craven
Chronic Pain and Fatigue Services	Craven

HARROGATE TRUST	
OLDER PEOPLE AND VULNERABLE ADULTS SERVICES	LOCALITY BASED OR PAN NY Y
Community Nursing	Harrogate and District
Community Matrons	Harrogate and District
Falls Assessment	Harrogate and District

consideration of financial governance and clinical governance and for the health economy protection of choice and enabling competition. Informal feedback from CCP is that the transactions are likely to proceed through the fast track process (a 20 day approval process). The PCT plan to submit the proposal to CCP by the end of October 2010.

3.2 Project plans and Governance arrangements

The project team are pulling together very detailed project plans, for example Human Resources and Finance plans, outlining the tasks to be undertaken over the next 6 months. Work has already commenced with new providers on the detail of these plans. It should be noted that the capacity requirements for the PCT are very significant to ensure that services are safely transferred to the new providers.

The PCT is co-ordinating all processes and an internal and external communications plan has been developed to ensure that there is plenty of opportunity for discussion with staff and external stakeholders.

The Community Programme Board will remain in place to oversee this process, reporting on a monthly basis to the PCT Board.

4. Recommendation to the Board

- The Board is asked to note the progress on the transfer of community services.

5. Transfer of Mental Health Services

5.1 As part of the Transforming Community Services work plan, the Board of NHS North Yorkshire and York agreed that PCT based Mental Health Services and Learning Disabilities would be formally tendered. The PCT is now working with the Yorkshire and Humber Commercial Procurement Collaborative to take forward that process and has agreed the specification for this arrangement. Mark Algar, Project Manager from CPC will now actively manage the procurement exercise and provide project management support to the PCT commissioning lead.

5.2 The mental health transfer project team has met and agreed Terms of Reference for this project. It is a multi agency project group and includes adults and children's service representatives from North Yorkshire County Council and City of York Council. Chairs of the relevant PBC groups have been contacted and invited to attend the mental health project meetings.

- 5.3 The project management team also consists of a dedicated project manager and a procurement specialist who will be working closely with the PCT to deliver the procurement objectives and mobilisation of services.
- 5.4 The PCT formally launched the tender process on 6 August 2010 at the Galtres Centre and work is now on going to procure services in line with current EU Procurement Legislation and UK Law.

6 The Project Team

- 6.1 The members of the project team are listed as follows:

Melanie Bradbury	Assistant Director, PCT
Steve Brooks	Senior Commissioning Manager, PCT
Sue Duxbury	Senior Finance Manager, PCT
Dr Martin Hawkins	Consultant in Public Health, PCT
Rachel Ingham Jones	Head of HR, PCT
Steve Mason	Head of Legal Services, PCT
Patrick Otway	Senior Contracts Manager, PCT
Paddy Pearce	Assistant Director Governance, PCT
Angela Wood	Assistant Director, IM&T
Seamus Breen	Assistant Director, NYCC
Kathy Clark	Assistant Director, CYC
Andrew Terry	Assistant Director Children, NYCC

Independent Evaluation:

Craig Harris, Associate Director Commissioning, NHS Manchester
Maureen Burke, Nurse Consultant, Greater Manchester MH Trust

Chair of Panel and Moderation

Kevin McAleese, Chair NHS NYY (also will Chair panel)
Sue Metcalfe, Deputy Chief Executive, NHS NYY.

The following members of NHS NYY mental health services are involved in the development of the tender specification, but not in the evaluation and scoring of the bids.

Dr Jim Isherwood, Clinical Director, NYY CMHS
Stephen Dean, Head of HR, NYY CMHS
John Clare, Associate Director, NYY CMHS
Emma Henderson, Psychologist and Clinical Executive Member.

7. The Project Timetable

- 7.1 The project timetable is detailed in section 7.2. The tender process is currently running to plan.

The overall Mental Health specification was completed and signed off by 1 October 2010. From the 9 bidders who submitted a PQQ, 5 bidders were short listed to go forward the Invitation to Tender stage (ITT), which commenced on 4 October 2010.

The next significant date is 17 November 2010, when the PCT expect to receive all of the bids from the short listed providers.

- 7.2 The table below highlights the key project milestones into early next year.

Milestones	Date
Mental Health Programme Board	17 th September
PQQ Moderation – Shortlist decision made	20 th September
Draft Specification v1 – Comments & Feedback	20 th September
Notification of PQQ evaluation and results to bidders	21 st September
Draft specification v2 – Comments & Feedback	24 th September
Specification first stage sign off	29 th September
Specification final sign off	1 st October
Invitation to Tender (ITT) issued to Bidders	4 th October
Deadline for receipt of ITT bids	17 th November
ITT Training Day	17 th November
ITT Evaluation (work-stream leads)	18/11 – 30/11
ITT First Stage Moderation	1 st December
ITT Final Moderation & Decision	8 th December
Board report submitted	10 th December
Board Meeting – ratification of report recommendations	20 th December
Bidders notified	22 nd December
Standstill period (10 days)	22 nd Dec - 14 th Jan 2011
Finalise contract provision	17 th January 2011

- 7.3 As part of the tender, the mental health services have been split into three 'localities' to capture as wide a competitive market as possible and also to reflect the natural flow of patients. The localities are:

- York, Selby and Tadcaster
- Harrogate (with outreach to Craven where appropriate)
- Hambleton & Richmonshire (with outreach to SWR)

8 Summary

The timescales for the tender and transfer of mental health services is extremely challenging, but is currently running to plan. The mental health project board is overseeing the delivery of this tender and is working in partnership to ensure that the specification (s) for services meets the needs of patients and carers.

The Board will be updated on a monthly basis as to progress and issues arising with the tender of mental health services.

9 Recommendations to the Board Regarding Mental Health Services

The Board is asked to:

- Note and support the ongoing work with the tender of mental health services.