

NYSP Executive

10 April 2008

Revised NYSP structure and proposed terms of reference for meetings of the NYSP Executive

1.0 Purpose of report

- 1.1 The report provides an update on the revised NYSP structure.
- 1.2 The report proposes terms of reference and procedure for meetings of the Executive.

2.0 Revised NYSP structure

- 2.1 During the later part of 2007 partners were consulted on proposals for the future structure of the NYSP. The need for change arose because the Local Government and Public Involvement in Health Act 2007 and associated guidance makes clear statements about the membership of Local Strategic Partnerships (LSPs) that were not matched by the existing NYSP structure.
- 2.2 Two changes were needed to the NYSP structure:
 - the inclusion of elected members of local authorities
 - the inclusion of all partners with a statutory duty to cooperate in the Local Area Agreement (LAA)
- 2.3 Partners were consulted during July and August 2007 on proposed changes. All but one of the 22 responses received were generally in support of the proposals. Updated proposals were further consulted upon at the NYSP Wider Partnership Conference in October 2007 and then fine tuned for implementation in 2008. The revised structure has four elements:
- 2.4 The **Wider Partnership** - open to all organisations from the public, private, community, and voluntary sectors interested in the wellbeing of North Yorkshire's communities. Meeting in conference style at least once a year, this body has shown itself to be a good forum for consultation with, and briefing of, a wide range of interested organisations.
- 2.5 The NYSP (formally referred to as the **Partnership**) - to establish, maintain and review the policy framework for the work of the NYSP as set out in the Sustainable Community Strategy (SCS). The Partnership will also set the priorities of the Local Area Agreement (LAA). The

NYSP Executive will develop these documents and take forward implementation through the Thematic Partnerships and other partnership mechanisms as appropriate. Membership of the Partnership will include all partners with a statutory duty to cooperate in the Local Area Agreement (LAA), together with others identified as important locally, for example each Local Strategic Partnership. Members of the Partnership (other than LSPs and voluntary and community organisations) will be expected to contribute £250pa to support the running of the Partnership and the Wider Partnership conference. The full list of members is set out in the proposed terms of reference for the Partnership (see below).

- 2.6 The NYSP **Executive** (formerly the Combined NYSP Steering Group & LAA Management Group Meeting) - to ensure that the priorities of the Partnership are taken forward. It will comprise the chief executives of the eight local authorities and two national park authorities; senior representatives of North Yorkshire Police, York & North Yorkshire Chamber of Commerce, North Yorkshire and York Primary Care Trust, North Yorkshire Fire & Rescue Service and North Yorkshire Forum for Voluntary Organisations; and the chairs of the six NYSP Thematic Partnerships.
- 2.7 The six **Thematic Partnerships** - to continue to provide strategic partnership arrangements for issues within their remit, with responsibility for creating detailed plans and ensuring their delivery:
- Adults' Strategic Partnership
 - Healthier Communities Strategic Partnership
 - North Yorkshire Children & Young People's Strategic Partnership
 - York & North Yorkshire Development Board (economy and enterprise)
 - York & North Yorkshire Safer Communities Forum
 - York & North Yorkshire Rural Partnership – Stronger Communities
- 2.8 The NYSP website www.nysp.org.uk is being updated to reflect the new structure. The website is a source of information about the vision, structures and activities of the Partnership including the Sustainable Community Strategy and Local Area Agreement.
- 3.0 Proposed terms of reference and procedure for meetings of the Executive**
- 3.1 Terms of reference are required for meetings of the Executive. The proposed terms of reference and procedure are attached as an appendix to this report.

4.0 Recommendations

- 4.1 That the Executive notes the revised NYSP structure.
- 4.2 That the Executive consider and agree the proposed terms of reference and procedure for meetings of the Executive.

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31 March 2008

Appendix

Proposed terms of reference and procedure for meetings of the Executive

1. The North Yorkshire Strategic Partnership (NYSP) is the key strategic forum for the public, private, community, and voluntary sectors working together to make North Yorkshire an even better place to live, work and visit.
2. The role of the Executive is to ensure that the priorities of the Partnership are taken forward.
3. The members of the Executive shall be:
 - a. Chief Executive of North Yorkshire County Council
 - b. Chief Executive of Craven District Council
 - c. Chief Executive of Hambleton District Council
 - d. Chief Executive of Harrogate Borough Council
 - e. Chief Executive of Richmondshire District Council
 - f. Chief Executive of Ryedale District Council
 - g. Chief Executive of Scarborough Borough Council
 - h. Chief Executive of Selby District Council
 - i. Chief Executive of North Yorkshire Moors National Park Authority
 - j. Chief Executive of Yorkshire Dales National Park Authority
 - k. Chief Executive of North Yorkshire & York Primary Care Trust

- l. Chief Constable of North Yorkshire Police
 - m. Chief Fire Officer/Chief Executive of North Yorkshire Fire and Rescue Service
 - n. Chief Executive of North Yorkshire Forum for Voluntary Organisations
 - o. Chief Executive of York & North Yorkshire Chamber of Commerce
 - p. Chair of NYSP Adults' Strategic Partnership
 - q. Chair of NYSP Healthier Communities Strategic Partnership
 - r. Chair of North Yorkshire Children & Young People's Strategic Partnership
 - s. Chair of the York and North Yorkshire Partnership Executive (economy and enterprise)
 - t. Chair of York & North Yorkshire Safer Communities Forum
 - u. Chair of York & North Yorkshire Rural Partnership - Stronger Communities
4. Any member may nominate a named substitute with appropriate seniority and knowledge to attend and act in their absence.
 5. The Executive shall meet at least four times a year on dates agreed by the Executive. Additional meetings may be called by the Chair and shall be called upon the request of at least eight members.
 6. The Chair will be elected by the Executive for a period of two years and may be re-elected. In the event of the Chair not being present the Executive shall have power to elect a Chair from amongst the members present at the meeting for the duration of that meeting.
 7. Every effort will be made to ensure that decisions will be taken by consensus. In the event of a consensus not being reached, a decision will be reached by a simple majority of members present and voting at the meeting. In the event of it not being possible to reach a decision by a simple majority of members present and voting, the Chair will have an additional casting vote.
 8. The secretariat will be provided by North Yorkshire County Council. The agenda and reports will normally be distributed no later than seven days before the meeting date. Minutes will normally be distributed no later than fourteen days after the meeting date.
 9. These terms of reference and procedure will be reviewed by the Executive as necessary, but not less than every two years. Any change will require a simple majority of members present and voting.