



# York & North Yorkshire Safer Communities Forum

Notes of the meeting held at 10.00 am on 21<sup>st</sup> June 2007 at County Hall, Northallerton

## Present:

N Hutchinson (NYFRS) - Chair	L Knowles on behalf of Mike Ryan (Probation)
T Collins (York CC)	A Leslie (NYP)
J Cornforth (NYCC)	S Pudney (NYPA)
B Cross (NYCC)	L Smith (Richmondshire CDRP)
N Custance (GOYH)	I Spittal (NYP & Selby)
J Dillon (Scarborough BC)	R Taylor (Hambleton CDRP)
C Fields on behalf of P Simpson (HDC)	J Waggott (Ryedale DC)
J Flanagan (NY & York PCT)	H Watts on behalf of M Connor (Selby DC)
N Garside (Harrogate CDRP)	J Williams (NYCC)
L Ingleson (YOT)	D Winspear (Craven CDRP)

## Apologies:

M Connor (Selby DC)  
Cllr J Kenyon (at Police Conference in Manchester)  
Dr P Kirby (NYPCT)  
M Ryan (Probation)  
P Simpson (HDC)

	Action
<b>1.0 WELCOME AND APOLOGIES</b>	
Nigel Hutchinson welcomed all new faces and asked that everyone introduce themselves. Apologies are listed above.	
<b>2.0 NOTES OF THE MEETING 20<sup>TH</sup> MARCH 2007</b>	
2.1 The notes of the meeting were accepted as a true record and approved.	
<b>3.0 MATTERS ARISING</b>	
3.1 There were no matters arising from the previous minutes.	
<b>4.0 STRATEGIC FILTER GROUP</b>	
4.1 Nigel Hutchinson reported that he was in the process of arranging to meet with the Chief Executive of YNYPCT at which appropriate representation of	NH

health / PCT on this and related forums would be raised.

- 4.2 Key action points from the Strategic Filter Group would be covered in today's agenda. (B3 still to be actioned.)
- 4.3 Nigel Hutchinson reported that, following informal discussions with members of the Forum, there remains some uncertainty as to the structure and relationships. To assist with improving understanding amongst members, it was proposed that a series presentations be delivered to the Forum at future meetings.
- 4.4 Nicky Garside asked if the names of members of the various JCGs etc could be circulated amongst the membership for reference. It was agreed that group leads would forward names of their members to Justine Williams for uploading onto the website.

**JCG/CDRP  
Managers  
Group Leads**

Rosemary Taylor told the meeting that she had been appointed as a member of the DAT Board. A strategic review of the DAT was being undertaken and a report would be brought back to this Forum to discuss accountability and how the two bodies link up. Janet Flanagan reported that one of her Directors had been asked to join the DAT. Ian Spittal reported that he had recently taken up the position as chairman of the Safer York Partnership and that various discussions had already taken place around the DAT and its relationship to NY and City of York. Lesley Ingleson reported that there is a Young Peoples aspect that reports into DAT.

Rosemary Taylor asked that all JCG minutes be added to the website. Nigel Hutchinson suggested a variation in that Key Messages only be added in place of minutes. This was agreed.

**Action:** JCGs to submit key messages arising from meetings to Justine Williams for placing on the website.

**JCG/CDRP  
Managers  
Group Leads**

## **5.0 SAFER COMMUNITIES PERFORMANCE MANAGEMENT – ROLE AND PROCESSES**

### **5.1 Presentation by Jennefer Cornforth**

Jennefer Cornforth explained the role this forum has regarding performance management and targets to be achieved. Performance reports will be considered at Forum meetings to inform decisions about where priorities and emphasis need to be channelled. The intention will be to continue for the remainder of this year with six monthly reports as agreed with CDRPs and then review the position next year. The intended performance reporting frequency, used across the LAA as a whole, is quarterly. Jennefer Cornforth is the co-ordinator for performance management and will assemble performance reports for meetings. Outcomes of reports will also be included in papers for the NYSP Board.

Nigel Hutchinson asked if the TLOs were aware of their revised input. Jennefer Cornforth confirmed that they were aware. Bill Cross emphasised the role of the TLO and their role as a Performance Manager. Nigel Hutchinson commented that the documents supplied were clear and

concise and would prove very useful in clarifying individual's responsibility for the delivery of outcomes within the LAA. Nigel Hutchinson asked if this approach could be adopted for the safer elements of the City of York LAA. Terry Collins thought this would be possible and agreed to liaise with Jennefer Cornforth directly.

**Action:** Terry Collins to liaise with Jennefer Cornforth re performance monitoring and reporting.

TC

Rosemary Taylor informed the meeting that Alcohol appeared to be missing from the chart. Alcohol was included in the Health block of the Local Area Agreement, Bill Cross said there was no reason that this could not be captured within the chart. Rosemary Taylor asked that several of the reports be amalgamated and streamlined, Bill Cross told the meeting that document 2 (attachment 4 to papers) was in fact an amalgamated report.

Bill Cross confirmed that funding could legitimately be used for anything that was considered constructive in the link, he gave an example; if some of the pump priming money was spent on alcohol abuse that would be legitimate because alcohol abuse and violent crime are closely related.

In response to Jennefer Cornforth's request for data by deadline dates Stuart Pudney queried the timetable, he asked for acceptance that in some cases information might not be completed on time. Bill Cross said that once the system had been commenced, some issues might come to light and, if necessary, adjustments made.

Rosemary Taylor said that the major issue was wounding and how this would link to the overall Alcohol action plan. The suggestion from CDRP managers is for more involvement in this work.

Alison Lesley sought confirmation of monies being received by County Hall, Bill Cross informed the meeting that nothing had been received, the finance department were currently looking into whether to proceed prior to the monies being received. It was suggested that a task and finish group may be required to see how the money could be distributed, the SFG to take this matter forward. Alison Leslie informed the meeting that she had met with all CDRP managers.

SFG

## 5.2 GOYH Performance Management Information

Nigel Custance explained document 4, this was a useful management tool to work with CDRPs, month by month. Bill Cross asked that we adopt this six monthly report process for Performance Management for targets within the remit of CDRP's

## 6.0 PROGRESS AND EXCEPTION REPORTS

### 6.1 Alcohol

Bill Cross briefed the meeting. A draft strategy is expected by the end of July 2007. This is reflective of the amount of interest that is being shown by partners.

Lesley Ingleson asked if the strategy addressed the needs of Young

People, Bill Cross confirmed that it would.

Ian Spittal asked if the City of York was included within the strategy, he also asked that this was encouraged as a matter of urgency.

Rosemary Taylor asked that the timescales be included, with an outcome by September 2007.

Agreed that Alcohol JCG Lead to consider the above points.

**Alcohol JCG  
Lead**

**\*\*IMPORTANT\*\*:**

Nigel Hutchinson asked all JCG and CDRP Managers' leads, when developing / implementing their respective strategies, to give detailed attention to the medium term (ie the term of the LAA) and specifically, to prepare action plans detailing milestones, resource requirements, and expected benefits, which will facilitate informed decision making by the Forum on future years priorities, both geographical and themed, for Safer Communities. It is important that this work is completed in time for consideration by the Forum at its 15<sup>th</sup> November 2007 meeting, following which, partners will be in a better position to consider implications from their business planning perspective leading up to FY 2008/09.

**All JCG and  
CDRP  
Managers  
Leads**

Agreed that all JCG and CDRP Managers' leads to action the above point.

## **6.2 Data and Information**

Alison Leslie reported that the group had met twice, Ian Cunningham had given a presentation. Alison Leslie informed the meeting that recruitment was on hold pending a review by the Chief Constable, this was currently affecting the Partnership Data Unit. The next meeting was 6<sup>th</sup> August 2007.

Rosemary Taylor told the meeting that at the DAT Board the question had been asked about membership. Nicky Garside queried the structure of the Partnership Data Unit and whether it had been agreed. Alison Leslie confirmed that the unit was wholly funded by the police, Rosemary Taylor queried the involvement of the local communities.

Stuart Pudney told the meeting that the information was not just community safety based, Rosemary Taylor said that their remit was larger. Stuart Pudney said that there was a regionally funded project in South Yorkshire.

**Action:** Nigel Hutchinson proposed that interim arrangements for the Data and Information needs of the Forum be considered by the SFG pending establishment of the Partnership Data Unit. Agreed.

**SFG**

Nigel Hutchinson suggested that a presentation be made on data intelligence capabilities available to the Forum currently and an outline of future developments to the next meeting of the Forum. AL agreed.

**AL**

## **6.3 Domestic Abuse**

Bill Cross briefed the meeting. Current issues were to rationalise and standardise training across agencies, strengthening engagement with Children and Young Peoples Partnership, linking up with Partnership Data

Unit and finally to put together information for this meeting detailing the work, risk and funding of the group. A reduction in funding was imminent and the area support grant would be used for LAA, bringing forward other challenges.

Rosemary Taylor queried the budget, money was being received from various organisations which could not be relied upon. Why have we still got this fragmented approach, unlike the normal arrangements through the LAA? Nigel Custance explained the reasoning behind the funding.

Nicky Garside was concerned that the issue should be dealt with sooner rather than later. Money was being put towards posts rather than initiatives, which was unfortunate.

#### **6.4 PPO**

The paper was taken as read as there was no-one available to present it. Liz Knowles clarified various issues.

Bill Cross reported that the PPO scheme is administered by Liz Race, a secondee from the Probation Service; who are compensated by the Crime and Disorder Partnerships collectively (County and City of York). It was notified that the funding has been reduced, Bill Cross reported that CDRPs are being asked to contribute £3,000 each and the balance of £17,500 to be paid by the Probationary Service, the Probationary Service have declined.

Liz Knowles explained that the Probationary Service had an issue with some of the tasks contained within the job description that were not thought to be appropriate. Nicky Garside asked if the workload and role of the permanent post holder had been considered.

Rosemary Taylor explained the views of CDRPs and that this had been ongoing since January 2007, this was a matter for **LCJG**, a short term post had somehow become a full time post. Funding had been available for two years only, the downfall was that no exit strategy had been agreed. Lesley Ingleson reported that the **LCJG** meets again on 12<sup>th</sup> July 2007.

Nigel Hutchinson proposed that the SFG take this forward as an urgent matter, Rosemary Taylor to provide a paper and confirmation of CDRPs views and Liz Knowles to clarify the Probationary Service's position.

**SFG  
LK/RT**

#### **6.5 CDRP**

Rosemary Taylor gave a verbal update and reported that the biggest issue was one of finance, the delay in information had not assisted matters. Budgets would be taken to the next series of CDRP meetings.

Nigel Hutchinson asked that routinely a paper be provided.

**RT**

### **7.0 CRIME AND DISORDER ACT REVIEW – IMPLEMENTATION IN ENGLAND**

Nigel Custance gave a presentation, he told the meeting that no other area of Y&H had replicated a group like this.

Rosemary Taylor asked that the SFG look at the presentation and draw out the items that needed to be considered further, together with the process of perceptual questions of LAA targets.

**SFG**

Nicky Garside raised concerns about a separate duty of scrutiny of CDRPs and how the responsibilities would be met, capacity was a prime concern. Liz Smith told the meeting that a training day was available in London in relation to these matters.

Stuart Pudney asked if a separate working group should be established to deal with information as and when it is released in relation to the Act. Rosemary Taylor was concerned that the context of the possible new working group might not compliment the current work of LSAs/LSPs.

The slide presentation would be attached to the minutes when issued.

**JW**

## **8.0 FUNDS FOR 2007/08**

Bill Cross presented the figures. Janet Flanagan sought clarification on monies for DAT, Rosemary Taylor said that the DAT Board should report back to this meeting in terms of what monies had been spent. Nicky Garside asked about ring fencing funds.

In keeping with the current method of distribution it was agreed that the reduction would be across the board at 14%, CDRPs are responsible for distribution within their partnership of allocated funds.

## **9.0 FINANCIAL MODELLING PAPER**

Bill Cross presented the figures, an opener for a discussion of reasons for funding CDRPs differently.

Jim Dillon said that this was the test of what priorities existed in LAAs, matching priorities and resources was paramount. Agreement of one of the four models would be a way forward.

Liz Smith queried the figures and raised concern about Richmondshire having funds reduced by £10,000. Nigel Hutchinson said it was important that there were no knee-jerk reactions, this was a work in progress for 2008/2009.

A Strategic Intelligence Assessment would highlight the balance of risk across the county and whether resources were the issue.

Regard paper as a working document to take back to CDRPs etc for consideration and report back via SFG.

**ALL**

## **10.0 LAA UPDATE – NORTH YORKSHIRE AND CITY OF YORK**

Rosemary Taylor asked what the impact of LAA changes would be, Bill Cross explained the changes. Primarily the County Council would be responsible for issuing monies to partners/LAA.

Terry Collins reported that all was well in the City of York, he told the meeting that it would be nice to contribute more towards the agenda.

## **11.0 ANY OTHER BUSINESS**

- 11.1 Nigel Hutchinson thanked Bill Cross, the hub of the LAA and a walking encyclopaedia, his moving on the greener pastures would be a significant loss to the forum, very one wished him well for the future.
- 11.2 Lesley Ingleson sent her apologies for the August meeting, due to annual leave.

## **12.0 DATE AND TIME OF NEXT MEETING**

16<sup>th</sup> August 2007 at 10.00 am at County Hall, Northallerton