



York & North Yorkshire Safer Communities Forum

JOINT OFFICER WORKING GROUP (JOWG)

Notes of the meeting held at 2.00 pm on 8th December 2008 at Fire and Rescue Service Headquarters, Northallerton

Present:

Nigel Hutchinson (NYFRS) – Chair
Nigel Custance (GOYH)
Sarah Hill (Domestic Abuse JCG)
Neil Irving (Horizon Scanning / Communications JCGs)
Lynda Marginson (PPO JCG)
Chris Anderson (Road Safety JCG)
Liz Smith (Funding JCG)

Rosemary Taylor (Alcohol JCG)
Nick Warnes (Violent Crime / Data & Information JCGs)
Laurence Murray (Performance JCG)
Neil Burnett (LCJB)
Sue Maddison (DAAT)
Lesley Dale (NYCC)
Stephanie Hanlon (NYFRS)

Apologies:

Stuart Pudney (Performance JCG)
Lesley Ingleson

	Action
1.0 WELCOME AND APOLOGIES	
2.0 New Look, No Shush!! - A strategy for our Library & Information Service – Julie Blaisdale, Assistant Director, Library and Community Services, NYCC	
<p>A power point presentation was given to the group on the services that are provided by the Library Service and the links that can be made by partners engaging with the communities. The aim of the presentation was to give an overview of the service and also how this service can be utilised by thematic Partners. There are provisions for partners to use the facilities for ‘hot desking’ & community involvement. Agencies that currently use this facility are CAB, Tourist Information, Credit Union, Fire Brigade. There has been a discussion previously with regards to the Police using this facility for 3rd Party Reporting.</p> <p>It was agreed that the first point of call for demand on services and any information would go via Neil Irving as part of the Communications JCG.</p>	

It was also agreed that the Strategy would be brought back to the group once it is launched officially for comments.

JB

3.0 MINUTES OF PREVIOUS MEETING

Minutes agreed as a true record.

4.0 CHAIRS UPATE – YNYSCF MEETING HELD ON 13TH NOVEMBER 2008

NH gave brief update to the group on the key messages from the meeting:-

- An additional Forum meeting will take place in June 09, making a total of 3 meetings per year.
- Clarity was given with regards to the funding of Domestic Abuse Coordinators via Police, PCT and NYCC.
- Forum to consider further alignment with the drugs agenda and the Integrated Offender Management and ensure that there is a clear message.
- A 10yrs Strategic Vision is to be developed for the Forum and taken to the Feb 09 meeting, along with a draft of the Community Safety Agreement 09/10.
- 80% crime 20% fixed formula for the allocation of area based grant in 09/10 and 10/11 to CDRPs were approved. A buffer also applies to ensure that the CDRPs should not gain or lose more than £10,000.
- It was noted that the funding for the production of JSIA's needs to be considered for short term (09/10), medium term (10/11) and long term (2011 onward) to look at sustainability and links to the evolving Local Information System.
- Comments were requested on the draft constitution for the Forum by 4th December 2008.
- Performance:- There are 10 targets in the NY LAA, 4 are being monitored and are on track.
- Rosemary Taylor will be the lead officer for NI41 & L67 on behalf of the CDRP managers.
- Amendments were agreed with regards to the CSA – 'Best Bar None' initiative across NY to be removed and the road safety targets to be reworded.
- Concerns on engagement from the PCT with the CDRPs were raised and Nigel Hutchinson will raise this at a meeting with the newly appointed Chief Executive.

5.0 HIGHLIGHT REPORTS

Discussion was held around the themed gaps within the JOWG regarding submitting highlight reports.

Identified gaps are:

- Substance misuse
- Fear of crime/ Public Confidence
- Anti Social Behaviour

LCJB have detailed reports on ASB/Fear of Crime/Public Confidence and monitor performance.

It was agreed that Sue Maddison would present a highlight report to the JOWG on substance misuse, Neil Burnett (LCJB) & Rosemary Taylor would present a

RT/NB/SM

report to the group on ASB/Fear of Crime/Public Confidence. This would consist of information that had been presented to Forums outside the YNYSCF.

This would ensure that a 'triangle' approach would be taken as dissemination is key of what is happening locally, regionally and nationally and this will also link strategically the LAA, Forum and the LCJB.

SM gave a brief update to the group on the current spend of DAAT with projects that have been supported by the Forum. It was stressed that the purpose of the highlight reports was to make the group/Forum aware of issues at a county wide level and not just to update on funding. It was highlighted that there had been 3 deaths (county wide) of young people that had not been on the radar of agencies. A question was raised about how the Forum can address this in future. It is anticipated that improved data sharing and appropriate communications linkages between agencies and forums will assist in this regard.

Representation on the Forum was also discussed as clarity was required around which agencies members represented when attending Forum meetings. There was a need to ensure that information is fed both ways in and out of the Forum to ensure that the Forum is fully informed on what is happening within other Safer Communities arenas. The draft constitution document and updated website will assist in providing the necessary clarification.

LD

The chair highlighted the importance of receiving comprehensive highlight reports as this gives the group a full picture and helps to link Forums. The highlight reports are to be amended to incorporate a column for 'Key Messages' and this document would be forwarded to the CDRP managers to complete as necessary. This would form part of the communication structure of the JOWG and communicate the key messages to a wider audience.

LD/NI

It was noted that the Communications JCG would meet on an infrequent but regular basis, eg annually, to agree and monitor a work programme.

5a **Horizon Scanning (Neil Irving)**

A discussion was held around future scanning processes and who would carry out this as it was the function of the JCG however other partners, such as CDRP's, also carry out horizon and scanning of such policies. It was agreed that any key documents that may impact would be raised and brought to this meeting by partners to enable the Forum to respond accordingly.

It was agreed that Horizon Scanning would be a separate agenda item on all JOWG future agendas and a request would be made for bullet points from key partners to be supplied prior to the meeting.

LD/ALL
PARTNERS

5b **PPO JCG (Lynda Marginson)**

October to December:- Actions achieved for this period:-

- Strategic leads for all key agencies now members of the JCG
- Overarching action plan in place with key leads for each strand of the PPO Strategy
- Process Mapping Exercise mapping journey of PPO and including a gap analysis. CD ROM is available for those who wish to see it, this has also been distributed to a wider audience.
- Offender Management Inspection – excellent feedback. Spotlight example of good practise.

- Information Sharing Protocol now approved and implemented.
- Guidance used re drug testing for PPO's on licence issued.

Proposed action for next meeting:-

- Performance report to be provided for next meeting
- Offender feed back to JCG
- Premium Service to be re-launched to all agencies to be delivered at the next meeting.

LM

Progress against LAA Key Targets (NI30)

Baseline reduction: - 15% Target: - North Yorkshire 23%, Yorks 20%
Data on current performance is not yet available.

Additional information was required for the future reports, under Item 6 with regards to the amount of ABG allocated to the group.

LM

5c **Violent Crime JCG (Nick Warnes)**

Overall status of group is in the green apart from Finance/Budgets.

A detailed spending proposal is required to NYCC by 2009. Two projects in Scarborough the Night Marshall's and Alcohol related work have been sanctioned and detailed spending plan will be produced and projects finalised after the December JCG meeting. There may be a delay with regards to the commissioning process which may impact on the ability to produce the spending plan within the timescale. Mel Bradbury is looking at the PCT commissioning this on behalf of the group to enable things to progress more swiftly.

It was suggested that in future Section 3 & Section 5 are linked together in the document and that Section 6 should be completed on each of the projects.

NW

- Performance Ryedale only 5% reduction compared to the average reduction of 16%
- Ryedale detection rate 50% compared to average of 56%
- Harrogate shared a 33% reduction in the NI 20 target.

5d **Date & Intelligence JCG (Nick Warnes)**

Overall status is green, apart from Finance/budget/other resources which is amber

A funding bid has been submitted and supported by the JOWG to use 08/09 ABG underspend to finance work until April 2009, which equates to approx £32K.

A further bid is to be submitted for 08/10 to top slice ABG funds to provide ongoing analytical support. This will enable the production of the JSIA's to be moved forward. A 'task and finish' group has been set up in the interim period and is chaired by Andy McMillan and consists of members from CDRP's, County Council, Police and GOYH. It is proposed that the template for the JSIA will be developed by mid December and that once agreed the appropriate documents will be produced and presented to the Forum on the 26th February 2009..

5e **Alcohol JCG (Rosemary Taylor)**

Overall status of Task Group is green

It was highlighted that there was an additional risk in Section 5 which was not mentioned previously in the report and that related to there being no management

if ABG funding bid was not approved. This would mean that the alcohol agenda would not be driven forward, as this cannot be driven by DAAT. PCT have identified some funding which will provide a part time coordinators post.

There was a discussion around brief intervention/referral schemes and further discussions were required around this.

There was disappointment felt with the lack of engagement with the A&E project and the fact that the trusts were not buying into this, such as Northallerton and Scarborough. NH will raise this at the meeting with the PCT newly appointed Chief Executive.

NH

5f **Domestic Abuse JCG (Sarah Hill)**
Overall Status of Task Group is green on all, other than LAA target which is amber

- Making Safe continued to be rolled out across county including the development of a Countywide Steering Group.
- There is a parliamentary briefing in January 09 to adopt 'best practise'.
- Agencies selected to run a Civil Offender Programme in each District across County
- Continued work with SDCV's in York, Selby, Scarborough & Ryedale with Independent Domestic Violence Advisor funding secured for Hambleton, Richmondshire, Harrogate and Craven to start the SDVC process.

Funding application will be submitted to the ABG top slicing pot at the request of the group.

SH

Reference was made to the inclusion of the Strategy in Section 4 of the report for future updates and also for the risks in Section 5 to reflect the Scarborough funding.

SH

5g **Funding JCG (Liz Smith)**
Overall status of the task group is green.

Proposal for the allocation of ABG for 2009/10 & 2010/11 has been developed, amended, finalised and presented to Forum. Data is currently being gathered regarding the funding for each CDRP and a spreadsheet will be presented at the next meeting

LS

A meeting will also be set up with Nigel Hutchinson/Liz Smith/Adam Briggs/Neil Irving to look at the allocation of BCU funding.

LS

LAA Quarter 2 Financial Monitoring Report was presented to the group. A total of £34 LAA pooled funding has been carried forward from 2007/08 to support LAA outcomes falling under the Safer Communities Theme. Based upon the returns received there had been a £12K expenditure against these allocations to Q2.

A total of £200k has been allocated to support the stretch targets under the remit of the Safer Communities Thematic Partnership, of which £33k has been profiled for spend in 2008/09. Based on the returns received there had been £7.5k expenditure against these allocations to Q2 This spend is in respect of the stretch target to reduce the incidence of violent crime. In relation to this target a detailed spending plan for the remainder of the allocation is expected following a

panel meeting in November, and when plans profiling expenditure for agreed projects have been received. In relation to the stretch target to reduce the killed & seriously injured road casualties there are plans to fully utilise the 2008/09 allocation in quarters 3 and 4.

5h **Performance JCG (Laurence Murray)**

Overall status of task group is green other than LAA target which is amber.

Of the 10 LAA targets only 4 have been set. A further 3 are being set as part of the LAA refresh. One (NI 19 rate of proven re-offending by young people) may be particularly challenging in that Q1 and Q2 performance figures suggest that performance is well of target. The 2005 baseline for North Yorkshire was 1.21 (average number of re-offences per cohort member), with the, improvement target being set at 12.5% over the three years of the LAA - 08/09 1.20, 09/10 1.10 & 10/11 1.06. The outcome for the first quarter of 08/09 has been finalised at 0.39, which if replicated throughout the year would give a figure of 1.56. The final figure for quarter 2 is not yet available, but indications are that it will be similar to quarter 1.

The situation will be monitored. The target lead officer is well aware and will report/action through the PPO JCG. An action plan is being drawn up and a multi agency task group will be required to deliver this.

Amendments were suggested to the highlight report with regards to creating a box to highlight issues relating to the Community Safety Agreement targets, as this is a primary role of the group when sitting as the County Strategy Group, and also the APACS targets.

LD

It was also raised that there is a need to look to the production of the JSIAs, 2009/10 partnership plans and hence a new Community Safety Agreement (CSA). It is important to ensure that:

- any targets in the CSA are meaningful and agreed by all relevant agencies,
- they align with other targets/indicators/priorities,
- there is a process for the collection & collation of monitoring/performance data
- a lead officer is identified.

It was felt that this has not been the case with the current CSA. It was felt that this would be picked up however through the development of the 10yr Vision Statement.

Road Safety JCG (Chris Anderson)

No Highlight report was presented to this meeting. A verbal update was given.

Pump Priming Grant has been committed to a number of project, budget spend is on track and good progress has been made with a 20% reduction towards current funds target.

There was a request for representation from the 95alive Partnership on to each of the CDRP's to help strengthen links between the partnerships and the running of campaigns and also improve the receipt of statistics.

CA

6.0 AOB

Dates of future meetings will be circulated to the group.

LD

It was stressed again that the Highlight Reports **MUST** be sent to LD prior to the meetings and that they need to be fully completed to enable the meeting to run smoothly.

ALL

7.0 DATES OF FUTURE MEETINGS

To be confirmed.

LD