

North Yorkshire Strategic Partnership - Executive

Minutes of meeting on Thursday 8th January 2009 at Conyngham Hall, Knaresborough

1.0 Welcome, apologies and minutes of meeting on 2nd October 2008

- 1.1 Apologies for absence were noted (a full list of attendees and apologies can be found at Appendix 1). The minutes of the last meeting on 2nd October 2008 were agreed as a true and accurate record.

2.0 Matters arising from the minutes of 2nd October 2008

- 2.1 Grahame Maxwell updated that Steve Reid from North Yorkshire Police is the lead on the PREVENT agenda and Janet Waggott has taken on the lead role on behalf of the local authority Chief Executives. North Yorkshire Police will be hosting a dinner of chief executives on 11th February to further this workstream. Grahame Maxwell agreed to follow up with the County's military bases to raise their awareness of this agenda.

3.0 Local Area Agreement 2008/11 – Q2 Performance Monitoring

- 3.1 Government Office for Yorkshire and the Humber (GOYH) is coming to the end of its first annual review on the LAA 2008/11 and early indications are that good progress is being made.
- 3.2 Kevin Brown updated members on progress against LAA targets at Quarter 2. Out of the 19 'stretch' targets carried forward from the LAA 2007/10, 13 are either above target or on track. Three targets are showing cause for concern, namely around the number of new affordable housing units provided, the proportion of mothers known to smoke during pregnancy and the percentage of 16 to 18 year-olds who are not in education, employment or training. Some of the issues here relate to data collection/recording software which does not accurately reflect activities. It was noted that several of the LAA targets will be directly affected by the economic downturn (such as affordable housing and business start-ups) and whilst targets will not be revised as such there is some room for discussion in the future with GOYH.
- 3.3 The Executive also agreed the following changes to LAA targets:
- (a) L 12 / The number of additional extra care units occupied: Disaggregated Targets to be included;
 - (b) NI 117 / 16 to 18 year olds who are not in education, training or employment (NEET): Disaggregated Targets to be included;
 - (c) L64 / Percentage of 5 to 16 year-olds accessing two hours or more of high-quality physical education and/or school sport within and beyond the curriculum each week: target reduced from 99% to 97%; and
 - (d) NI 192 / Percentage of household waste sent for reuse, recycling and composting: Disaggregated Targets to be included.

4.0 LAA 2008/11 - Refresh

4.1 The current LAA refresh will revisit targets for specific indicators which could not be confirmed during the initial negotiation process. GOYH has conducted initial work and agreed a scope for the refresh, with work being led by Paul Crossan. It is hoped that NYCC will be in a position late February to circulate further details of the 'refreshed' LAA to the NYSP Executive for comments. The intention is for this to subsequently be approved by the NYCC Executive on 17th March 2009 and submitted to Government for consideration and approval by early April.

5.0 LAA 1 Funding – Quarter 2 Monitoring Report

5.1 Debbie Bassett presented the LAA funding report and highlighted that the carry forward of LAA pooled funding against themed areas needs to be spent during this financial year.

5.2 In relation to Pump Priming Grant (PPG), it was reinforced that this can only be utilised in relation to 'stretch' targets. Spend to date has been relatively slow and it was emphasised that this must be used by end of the 2009/10 financial year. Debbie Bassett will be contacting all Lead Officers on stretch targets to obtain confirmation that PPG will be spent by this point and to provide an opportunity for officers to raise any issues. It was agreed that at the next NYSP Executive meeting, the funding report will highlight PPG allocations against spending plans and report any requests to amend allocations.

5.3 Paul Shevlin identified that some PPG could potentially be used to engage an officer to unlock affordable housing sites and thereby assist in delivery of the current LAA target; progress against which continues to be cause for concern. It was agreed that this issue will be referred to the next meeting of the Chief Housing Officers Group.

6.0 Joint Strategic Needs Assessment

6.1 An update was provided on the findings of the recent Joint Strategic Needs Assessment (JSNA), which identifies the current and future health and wellbeing needs of communities. Headline issues arising from the JSNA (available at www.northyorks.gov.uk/jsna) include:

- Many more older people are predicted to live in North Yorkshire with increased need for services such as dementia support; and
- Accommodation and affordable housing are seen as critical, with a particular under-provision issue for members of the Gypsy and Traveller community.

'Public Voice' is a key part of the JSNA and the current document reflects the 1,000 public voices engaged.

6.2 District-level iterations of the report will now be developed and the challenge for NYSP partners is to use this to shape services and local planning. The Executive agreed that inward migration needed to feature more prominently when the JSNA is next reviewed. David Archer also identified that references to "economic development" on the east coast need to be amended to "economic wellbeing". The JSNA will be revisited by the NYSP Executive in 12 months' time.

7.0 Community Engagement / Neighbourhood Management

7.1 The consultation on the development of a NYSP community engagement and neighbourhood management framework is now underway and will close on 4th

February 2009 (see www.nysp.org.uk/consultation). Consultation responses and timescales for the other workstreams will be fed back to the next NYSP Executive meeting, with a separate report on the development of a Local Information System. The Executive agreed that the current Task and Finish Group will now become an Implementation Group to oversee the consultation and manage the associated workstreams on behalf of the NYSP. It was noted that the aim of this work is to pull together some key principles for partners which may be applied differently in each locality.

8.0 Scrutiny and Local Area Agreement Targets

8.1 Hugh Williamson reported that NYCC has developed revised "Overview and Scrutiny guidance for partners" with input from NYSP partners, which is now available from www.northyorks.gov.uk/index.aspx?articleid=2925. To foster greater partnership-working in scrutiny, officers from scrutiny teams in each of the local authorities have also been meeting to share ideas and facilitate closer working, including the development of a Memorandum of Understanding and a "Scrutiny and the LAA" event organised in June 2008 for leading scrutiny members from the County, Borough and District Councils. The outcome of all of this work is that there is no identifiable need to overlay existing arrangements among authorities with additional joint scrutiny arrangements.

9.0 Inward migration and community cohesion strategic review

9.1 A report was presented on the progress of the strategic review of the impact of inward migration. The report was completed end of August 2008 with a subsequent period of consultation. Key points arising from the feedback included the need for more positive messages to be given about the impact of inward migration, e.g. employers are pleased with the work ethic of migrant workers. Work in progress includes the Welcome Pack, now available on the NYSP web site (www.nysp.org.uk/welcomepack) and which, to be most effective, needs to be used and signposted by NYSP partners in their areas. Other ongoing work includes a BME and migrant worker accommodation needs review.

9.2 The Executive discussed the impact of the economic downturn on community cohesion. Several partners, including North Yorkshire Police, are developing ways of monitoring tensions within communities and it was acknowledged that the voluntary and community sector will also have a role in developing community cohesion.

9.3 An action plan will be brought to the next meeting in April and it was agreed that the NYSP Equalities Task Group should also review issues relating to other groups, e.g. travellers and students.

10.0 Verbal update on the Place Survey

10.1 Hugh Williamson advised members that there are no results in from the Place Survey to report on as of yet but CLG will get the final results around the middle of February. These results will feed in to a lot of the national indicators and will also give us 9,000 responses from North Yorkshire residents. An update will be presented at the next NYSP Executive.

11.0 Partnerships Governance

11.1 Neil Irving presented on work underway within NYCC to develop a Partnerships Governance framework which will assist in self-assessment and action planning

around governance and to seek support for its general principles from NYSP partners. Partnership-working and its governance is becoming of increasing importance to all agencies - particularly in view of the new CAA arrangements and many of the partnerships in which NYCC is involved relate to or stem directly from the NYSP. Some concerns were noted around the need for sovereignty of partners but Executive members were supportive of the core principles of the NYCC framework and agreed to review it and feed back comments, as well as sharing information on similar work underway in their individual organisations.

12.0 Local Indicator 65 / Environment for a thriving Third Sector

- 12.1 Helen Black presented a report on Local Indicator 65 (environment for a thriving third sector) from the LAA which, although located within the Stronger/Rural Thematic Partnership, is the responsibility of all NYSP partners. A steering group will be set up to develop a third sector strategy for the County, followed by wider consultation and task and finish groups to take forward work against this target.

13.0 Annual report from the Compact Steering Group

- 13.1 An annual progress report was provided on the development and implementation of the North Yorkshire Compact, which aims to improve partnership-working between the statutory and voluntary and community sectors. It was acknowledged that awareness of the Compact is generally fairly low and a number of activities are planned for 2009 to help promote it within partner organisations. The Executive agreed to:
- (a) approve the revised Terms of Reference of the North Yorkshire Compact Steering Group;
 - (b) all signatory organisations being requested to consider their own progress towards implementation and compliance; and
 - (c) all NYSP Partnership members being asked to consider signing up to the North Yorkshire Compact.

14.0 Review of NYSP Wider Partnership conference

- 14.1 Diane Parsons presented an evaluation report of the annual NYSP Wider Partnership conference in October 2008. The event exceeded previous conferences in terms of attendance and was generally agreed to have been well-organised and informative. The next conference will take place on 15th October 2009 at the Pavilions of Harrogate. There will be greater capacity at this event to enable more members to attend. The Executive agreed that:
- (a) workshops should be given a full hour;
 - (b) the event should start slightly earlier (9.30am) to provide for more discussion time;
 - (c) workshops will consist of a mixture of Thematic Partnership and Sustainable Community Strategy issues; and
 - (d) the keynote speech will be brought forward to the start of the event.
- Planning for the 2009 conference will be tabled on the agenda at the Executive meeting in April.

15.0 Planning for March 2009 NYSP Partnership meeting

- 15.1 The Executive discussed potential cross-cutting topics which could form a basis for discussion at the next NYSP Partnership meeting, to be held on Thursday 12th March at County Hall. The MOD is keen to speak at the Partnership about the impact of their expansion plans on local communities. It was also agreed that a JSNA item would be useful. However, in light of the current economic climate, it was agreed that it would be most pertinent to take the economic downturn as the key focus in March and defer

consideration of the MOD and JSNA suggestions to planning for the September 2009 meeting. Further planning will take place in coming weeks to involve a range of partners in developing presentations/discussion material for the meeting.

16.0 Actions arising

	Paragraph reference	Action	Lead	Deadline
1	2.1	Raise awareness within County's 'military community' of the PREVENT agenda and work underway.	Grahame Maxwell	12 March 2009
2.	5.2	Contact Lead Officers on stretch targets to obtain confirmation that PPG will be spent by 31 st March 2010 and to provide an opportunity for officers to raise any issues.	Debbie Bassett	April 2009
3.	5.2	Report to NYSP Executive on PPG allocations and spending plans - and report any requests to amend allocations.	Debbie Bassett	April 2009
4.	5.3	Seek support of Chief Housing Officers Group to targeting outstanding PPG towards unlocking affordable housing sites in NY.	Gary Fielding	12 March 2009
5.	6.2	Bring review report on JSNA to future NYSP Executive.	Derek Law / Cynthia Welbourn / Peter Brambleby	January 2010
6.	7.1	Report back on consultation responses and workstream timescales to April 2009 NYSP Executive.	Neil Irving	April 2009
7.	9.3	Action plan for Inward Migration strategic review to be brought to April NYSP Executive.	Neil Irving	April 2009
8.	10.1	Place Survey – report to be presented on results to April NYSP Executive.	Hugh Williamson	April 2009
9.	11.1	Review NYCC Partnerships Governance framework and feed back comments, as well as sharing information on similar work underway in partner organisations.	NYSP Exec members	February 2009
10.	12.1	Strategic steering group to be established to support the development of a Third Sector strategy for North Yorkshire. Reps from Fire & Rescue, NY Police and NHS YNY to be identified.	Helen Black (NYCC rep = Gary Fielding; District LA / Chair of Stronger/Rural rep = Janet Waggott)	April 2009

11.	14.1	Report on further planning for NYSP Wider Partnership conference to April Executive meeting.	Diane Parsons	April 2009
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Appendix 1

Attendees – NYSP Executive of 8th January 2009

Present:

John Marsden	-	Chief Executive, NYCC
Phillip Morton	-	Hambleton District Council / Richmondshire District Council (on behalf of Peter Simpson)
Nigel Hutchinson	-	North Yorkshire Fire & Rescue Service / York & North Yorkshire Safer Communities Forum
Marie-Ann Jackson	-	Ryedale District Council (on behalf of Janet Waggott)
David Archer	-	Scarborough Borough Council (on behalf of Jim Dillon)
Paul Shevlin	-	Craven District Council
Wallace Sampson	-	Harrogate Borough Council
Richard Flinton	-	York and North Yorkshire Partnership Executive
Jayne Brown	-	NHS North Yorkshire and York
Andy Wilson	-	North York Moors National Park Authority
Helen Black	-	North Yorkshire Forum for Voluntary Organisations
Derek Law	-	NYSP Adults' Strategic Partnership
Grahame Maxwell	-	North Yorkshire Police
Jill Gathercole	-	North Yorkshire Police
Ian Williams	-	Leeds, York & North Yorkshire Chamber of Commerce (on behalf of Gary Williamson)
Richard Daly	-	Yorkshire Dales National Park Authority (on behalf of David Butterworth)
David Fraser	-	Government Office for Yorkshire & the Humber (Observer)
Paul Crossan	-	Government Office for Yorkshire & the Humber (Observer)

In Attendance:

Gary Fielding	-	NYCC
Seamus Breen	-	NYCC (for item 6)
Debbie Bassett	-	NYCC
Hugh Williamson	-	NYCC
Neil Irving	-	NYCC
Kevin Brown	-	NYCC
Diane Parsons	-	NYCC

Apologies:

Peter Brambleby	-	North Yorkshire & York PCT
Martin Connor	-	Selby District Council
Cynthia Welbourn	-	NY Children and Young People's Strategic Partnership