

## **North Yorkshire Strategic Partnership - Executive**

### **Minutes of meeting on Thursday 10th April 2008 at County Hall, Northallerton**

Attendees and apologies for absence are listed at Appendix 1.

#### **1.0 Welcome and apologies**

- 1.1 John Marsden welcomed all to the meeting in particular the two new members, representing the Yorkshire Dales and North York Moors National Park Authorities. Apologies were noted.

#### **2.0 Revised NYSP structure**

- 2.1 A short update paper was presented on the revised NYSP structure. The NYSP Executive replaces the former combined meeting of the NYSP Steering Group and LAA Management Group and will work to ensure that the priorities of the NYSP are taken forward. The Executive agreed the proposed Terms of Reference for future meetings and also that John Marsden continue in his role as NYSP Executive Chair.

#### **3.0 NYSP Partnership meeting of 13 March 2008**

- 3.1 It was felt that the first meeting of the Partnership since the restructuring of the NYSP had been a very positive start, with various good discussions and contributions from those who attended. The next meeting is on 11<sup>th</sup> September at County Hall and the Chair reminded Executive members that they were welcome to attend.

#### **4.0 Minutes of the Combined Meeting of the LAA Management Group and NYSP Steering Group on 13 December 2007**

- 4.1 The minutes of this meeting were agreed by the Executive as a complete and accurate record.

#### **5.0 Matters arising from the minutes**

- 5.1 Item 7 – NYSP Equalities Task Group Update.  
Neil Irving provided an update on the work of the NYSP Equalities Task Group. Two action learning sets commenced as planned in January 2008, focussing on the impact of current migration from Eastern and Central Europe. The Task Group will be focussing on such issues as development of a Welcome Pack and volunteering. A key area of work will be the formulation of a strategy for inward migration and community cohesion. The draft strategy will be circulated to key partners in May/June and will come to the next NYSP Executive meeting for review in June 2008.
- 5.2 Peter Simpson noted that it needs to be clear what evidence base is being used to formulate the strategy and that this should be available to everybody. Neil Irving also clarified that the strategy will be about engagement and community cohesion but also such issues as employment, retention and delivery of services.

5.2 Item 9 – Joint approach to Data Sharing and Information Management  
Hugh Williamson updated the Executive that work has been completed by the North Yorkshire and York Data Sharing and Information Group to review the needs of all partners in this area and how a single information hub could be developed. The Group will be considering the feedback received, which will go to the York and North Yorkshire Safer Communities Forum before coming back to the NYSP Executive in June. The Executive also noted that consideration needed to be given to other data hubs being launched or similar work ongoing in other areas.

## **6.0 LAA1 – Q3 Performance Monitoring**

6.1 An update was given by Kevin Brown on the outcome of the third quarter performance monitoring of the North Yorkshire Local Area Agreement (LAA). Overall, the LAA is progressing well and partners are working together well to progress outcomes. Areas for concern were noted in the report and it was agreed that actions planned to remedy areas of concern would in future be noted. It was also agreed that the Thematic Partnerships would report back to the Executive on remedial action planned at the next meeting in June.

## **7.0 LAA1 Funding – Q3 Monitoring Report**

7.1 A report was presented by Debbie Bassett on the position in relation to LAA funding at the end of Quarter 3. The report also recommended the carry-forward of capital funding. It was noted that there is an issue surrounding Finance Officers ensuring that their financial returns are submitted in a timely way to NYCC and there are concerns around underspend. The Executive approved the proposed carry-forwards but the Chair asked Thematic Partnership Chairs to flag up for the next meeting where there is Pump Priming Grant remaining.

## **8.0 Sustainable Community Strategy for North Yorkshire 2008/18**

8.1 Neil Irving updated on progress for the formal approval of the Sustainable Community Strategy (SCS). The SCS will be going to a full meeting of NYCC on 21<sup>st</sup> May for formal approval and sign-off. The SCS and the Local Area Agreement will then be published in tandem. David Butterworth commented that the consultation for the SCS had been a very good, well-managed process. John Sowden highlighted that the issues raised by Harrogate Borough Council around connectivity and congestion in parts of Harrogate Borough would also need to be linked into the forthcoming Multi Area Agreements.

## **9.0 LAA2**

9.1 An update was provided by Hugh Williamson on progress with the negotiation process for the Local Area Agreement 2008/11 (“LAA2”). Few changes have been made to Version 10 (Version 9 was presented at the NYSP Partnership in March), other than that target information has been included. David Fraser concurred that the GOYH view is that progress is going well and that the number of targets set for North Yorkshire sits well compared with other regions. Peter Simpson expressed the view that the process should deal with bigger issues rather than areas that Districts would have been dealing with anyway. It was agreed that LAA1 and LAA2 will be combined in one set of papers in future and also that Version 11 of LAA2 would highlight those targets with a local flavour. NYCC Legal Services are also currently reviewing the Memorandum of Agreement for the LAA.

## **10.0 Implementation of Alcohol Harm Reduction Strategy**

- 10.1 A paper was presented to the Executive regarding the implementation of the Alcohol Harm Reduction Strategy. The York and North Yorkshire Safer Communities Forum (YNYSCF) is leading on implementation of the Strategy through a Joint Co-ordinating Group (JCG). The JCG believes there is a real need to consider how the Strategy is going to be resourced, managed and led so that real progress is made. Not all relevant agencies have been represented at the JCG, which has made it difficult to progress implementation and the JCG feels to date that there has been insufficient corporate 'buy-in'. As such, the paper requested that each partner identify a lead officer for the Strategy. It also proposed that partners underwrite the costs for a dedicated co-ordinator post for the second year of a two-year appointment (2009/10) - up to a maximum of £25,000 - to ensure that a two-year appointment could be advertised. The proposal outlined that the first year funding would be found by the YNYSCF.
- 10.2 This paper had been put forward to the NYSP Executive whilst the Chair of the YNYSCF was on holiday. The Chair of the JCG, Rosemary Taylor, had flagged the issues to the NYSP Executive as the JCG considered them to be pressing and that the cross-cutting nature of the Strategy takes it beyond purely considerations of crime and disorder. Whilst agreeing that it was incumbent on everyone involved to recognise their part in the implementation of the Strategy, John Marsden emphasised that solutions to such issues should be driven principally through the Thematic Partnerships. The Executive agreed this approach and it was decided that the paper should be taken to the YNYSCF to consider the proposals further.

## **11.0 NYSP Website**

- 11.1 Diane Parsons presented a short paper on the development of the NYSP website ([www.nysp.org.uk](http://www.nysp.org.uk)). A query was raised about the role of the website at the NYSP Partnership on 13<sup>th</sup> March hence the issue was brought back to the Executive. The website is due to be updated by the end of April to ensure it reflects the revised NYSP structure and the Executive was asked to consider whether the site should also be broadened out to take on a more 'public-facing' focus. The Executive agreed that the website should continue to retain its current focus as a forum for information-sharing among NYSP partners and stakeholders and to promote NYSP partners' activities.

## **12.0 Preparation for next NYSP Partnership meeting**

- 12.1 The next NYSP Partnership meeting will be taking place on Thursday 11<sup>th</sup> September 2008 at 2:30pm at County Hall and the Executive were asked to consider one or two key priorities from the Sustainable Community Strategy to focus on and also any other potential agenda items. It was agreed that Alcohol and Affordable Housing will be the focus priorities and presentations will be delivered to highlight how this priority cuts across a number of agencies and how the Partnership adds value to progressing this. Another agenda item will be community policing, vigilance and extremism. The Thematic Partnership Chairs will also be required to provide in advance a brief (no longer than one side of A4) headline update on their areas.

## **13.0 Initial planning for Wider Partnership conference (17 October 2008)**

- 13.1 This year's NYSP Wider Partnership conference will be taking place at the Pavilions, Harrogate, on the morning of 17<sup>th</sup> October 2008 and initial planning is now underway. The previous format has been to have a roughly 10am to 1pm session (preceded by

refreshments), to include two seminar/workshop sessions and also a key note speech. The Executive agreed to retain the half-day schedule and that the conference should aim to invite as many agencies/stakeholders as possible. It was also agreed that the two seminar sessions should be grouped according to the ten priorities of the Sustainable Community Strategy and that the key note speech should be around one of these key priorities. An update on progress with planning will be provided to the Executive at the next meeting on 26<sup>th</sup> June.

#### 14.0 Date, time and venue of future meetings

14.1 The next meeting of the NYSP Executive will take place on Thursday 26<sup>th</sup> June at 2:30pm at Conyngham Hall, Knaresborough. The Executive agreed that, where possible, meetings venues will continue to alternate between County Hall, Northallerton and Conyngham Hall, Knaresborough.

#### 15.0 Actions arising

	Paragraph reference	Action	Lead	Deadline
1.	5.1	Circulate draft inward migration and community cohesion strategy to NYSP Executive (to be reviewed at meeting of 26 <sup>th</sup> June).	Neil Irving	1 <sup>st</sup> June 2008
2.	5.2	Update the NYSP Executive on progress regarding the Joint Approach to Data Sharing and Information Management.	Hugh Williamson	26 <sup>th</sup> June 2008
3.	6.1	Highlight where actions planned or taken to remedy areas of concern within LAA1 targets.	Hugh Williamson/ Kevin Brown	13 <sup>th</sup> June 2008
4.	6.1	Update the NYSP Executive on remedial action(s) planned against LAA1 areas of concern.	Thematic Partnership Chairs	13 <sup>th</sup> June 2008
5.	7.1	Flag up for NYSP Executive in June where there is Pump Priming Grant remaining within Thematic Partnerships.	Thematic Partnership Chairs	26 <sup>th</sup> June 2008
6.	9.1	LAA1 and LAA2 papers for Executive to be combined in one for future meetings and targets with a local flavour to be identified.	Hugh Williamson/ Kevin Brown	13 <sup>th</sup> June 2008
7.	13.1	Update NYSP Executive on progress with Wider Partnership conference planning on 26 <sup>th</sup> June.	Diane Parsons	26 <sup>th</sup> June 2008

## Appendix 1

### Attendees – NYSP Executive of 13<sup>th</sup> March 2008

#### Present:

John Marsden	-	Chief Executive, NYCC
Peter Simpson	-	Hambleton District Council / Richmondshire District Council
Nigel Hutchinson	-	North Yorkshire Fire & Rescue Service / York & North Yorkshire Safer Communities Forum
Martin Connor	-	Selby District Council
Janet Waggott	-	Ryedale District Council
Derek Law	-	NYSP Adults' Strategic Partnership
Richard Flinton	-	York and North Yorkshire Partnership Executive
Peter Brambleby	-	North Yorkshire & York PCT / NYSP Healthier Communities Strategic Partnership
Len Cruddas	-	York & North Yorkshire Chamber of Commerce
Andy Wilson	-	North Yorkshire Moors National Park Authority
David Butterworth	-	Yorkshire Dales National Park Authority
Helen Black	-	North Yorkshire Forum for Voluntary Organisations
John Sowden	-	Harrogate Borough Council (on behalf of Mick Walsh)
David Archer	-	Scarborough Borough Council (on behalf of Jim Dillon)
Colin Walker	-	Craven District Council (on behalf of Gill Dixon)
David O'Brien	-	NY Children and Young People's Strategic Partnership (on behalf of Cynthia Welbourn)
David Fraser	-	Government Office for Yorkshire & the Humber (Observer)

#### In Attendance:

Clare Mazurke	-	Craven District Council
Debbie Bassett	-	NYCC
Hugh Williamson	-	NYCC
Kevin Brown	-	NYCC
Neil Irving	-	NYCC
Diane Parsons	-	NYCC

#### Apologies:

Jim Dillon	-	Scarborough Borough Council
Gill Dixon	-	Craven District Council / York & North Yorkshire Rural Partnership – Stronger Communities
Cynthia Welbourn	-	NY Children and Young People's Strategic Partnership
Janet Soo-Chung	-	North Yorkshire & York PCT
Graham Maxwell	-	North Yorkshire Police
Mick Walsh	-	Harrogate Borough Council