

## **Terms of reference of the North Yorkshire Compact Steering Group**

### **Purpose:**

- To develop the North Yorkshire Compact and its associated Codes.
- To evaluate implementation and to share good practice.
- To agree and make reports and recommendations regarding development, implementation and good practice to the North Yorkshire Strategic Partnership and to the organisations that have signed the North Yorkshire Compact.

### **Membership:**

- One representative of each organisation that has signed the North Yorkshire Compact (normally the Compact Champion for the organisation).

### **Co-Chairs:**

- Two Co-Chairs, one elected by the voluntary and community sector members of the Steering Group and one elected by the public sector members of the Steering Group at the first Steering Group meeting each calendar year, to serve until the first meeting of the subsequent calendar year.

### **Secretariat:**

- Provided by the North Yorkshire County Council as part of its role as the secretariat of the North Yorkshire Strategic Partnership.

### **Meetings:**

- Normally three times a year (normally in March, June and October).
- The quorum shall be eight members (four voluntary and community sector members and four public sector members).
- Notes of meetings of the Steering Group will be circulated to all members of the Steering Group and published on the NYSP website.

### **Annual Review of the North Yorkshire Compact:**

- The Steering Group, normally at its final meeting each calendar year, will undertake and agree an Annual Review of the North Yorkshire Compact including recommendations regarding development, implementation and good practice. The Annual Review will be submitted to the North Yorkshire Strategic Partnership, Local Strategic Partnerships and to each organisation that has signed the North Yorkshire Compact. The Annual Review may include a review of these terms of reference.

### **Task and Finish Groups:**

- The Steering Group, as required, may appoint Task and Finish Groups to undertake specific tasks and report back to the Steering Group. Each Task and Finish Group will normally comprise equal numbers of voluntary and community sector members and public sector members.