



York & North Yorkshire Safer Communities Forum

JOINT OFFICER WORKING GROUP (JOWG)

Notes of the meeting held at 13:00am on 8th May 2009 at Fire and Rescue Service Headquarters, Northallerton

Present:

Nigel Hutchinson (NYFRS) – Chair
 Lesley Dale (NYCC – Secretariat)
 Liz Race (PPO JCG)
 Liz Smith (Funding JCG)
 Neil Irving (Horizon Scanning / Communications JCGs)
 Nick Warnes (Violent Crime / Data & Information JCGs)
 Rosemary Taylor (Alcohol JCG)
 Sarah Hill (Domestic Abuse JCG)
 Stephanie Hanlon (NYFRS - Minutes)
 Honor Byford (Road Safety JCG)
 Alyson Down (NYP)

		Action
1.0	WELCOME AND APOLOGIES	
	Chris Anderson (Road Safety JCG) Jane Mowatt (Safer York Partnership) Laurence Murray (YJS) Lynda Marginson (PPO JCG) Neil Burnett (LCJB) Nigel Custance (GOYH) Stuart Pudney (Performance JCG) Sue Maddison (DAAT) Adam Briggs (NYP) Terry Begley (NYCC Youth Service)	
2.0	MINUTES OF PREVIOUS MEETING	
	The minutes of the meeting held 26 th February 2009 were accepted as a true and accurate record.	
	Matters Arising	
	JOWG discussed the need for two way communication and comprehension between CDRPs, themed groups (ie JCGs), related partnerships and agencies. NH has suggested to NYSP thematic Chairs, following a meeting, that a routine prompt be introduced for cross-cutting issues that arise out of meetings to be raised with relevant partnership Chairs. This should assist with the communication flow between partnerships. In terms of improving communications and comprehension between the various partner agencies, this relies on the representatives of those agencies bringing forward or taking back issues directly,	

		Action
	as necessary.	
	RM informed the group that an IOM presentation is currently being presented to CDRPs by Liz Race.	
3.	YNYSCF 26th February 2009: (Actions)	
	Re ACTION: Explore work to be done around achieving visibility and clarification around deliverables for DAAT. RT informed the group that DAAT are currently undertaking a review of the partnership and the roles within. RT reported that she will be moving on from the JOWG and taking up post as Chair of Hambleton LSP in June. It was agreed at the CDRP managers meeting that Chris Fields (Hambleton CDRP) would be picking up the link for the CDRP managers at the DAAT.	
	NH reported that he had requested AB in his capacity as Vice Chair to take on the role of governance (performance against spend and targets between JCG's and will in future be chairing the highlight report meetings within the JOWG. It was agreed that Harrogate will coordinate the compilation of a joint highlight report from the CDRP Managers.	LD
	(NW and Alyson Down joined the meeting – NW introduced Alyson as a new member to his Community Safety Team).	
4.	JCG Highlight reports:	
	a) Data & Intelligence JCG	
	RM expressed concerns on behalf of Districts that there is not adequate attention to 'micro' level data in the JSIA. This was a concern of the CDRP managers as it was felt that the JSIA did not appear to capture the local issues as information within the document was deemed to be at a more 'macro' level.	
	LS stated that Richmond would be a reluctant to use the JSIA in future due to this as it was felt that the document needed to hold more local data and did not highlight emerging trends (i.e. car crime) for the CDRP to address. It was stressed again that there is a great need for additional analytical support to the CDRPs especially as AGB is reducing and crime appears to be rising in some districts.	
	RT sought clarity around the allocation of £30K ABG and the future remit of the D & I JCG. NH replied that in light of experience gained from the recent round of JSIA work, there is a need to revisit the need for continuation of the D&I JCG. Whilst one option is to replace the D&I JCG with the JSIA working group, given the considered view that the developing Local Information System (LIS) could fulfil this function over the medium term he felt it advisable to simply suspend the D&I JCG for the time being pending the development of a transition plan which the JSIA Steering Group is currently undertaking. In respect of the intended use of the £30K ABG allocation, this is to provide additional capacity within the data and intelligence field using a single integrated approach county wide that meets the needs of all stakeholders at micro and macro levels alike – something which the current analytical capacity cannot meet given other priority workloads.	

		Action
	RT informed the group that JM had produced an exception report on the concerns of the future development of the JSIA's and had sent this to Adam Briggs for comments. RT undertook to circulate the report to JOWG members.	RT
	b) Violent Crime JCG	
	Liz Smith requested the PPG spending plans for the £45,000 remaining funds.	NW
	NW confirmed that the £26,000 remaining funds will be spent on alcohol referral treatment (ART) and undertook to provide LS with a full report on expenditure within the next 14 days, to be submitted to the NYSP Executive meeting in June and assured the JOWG that the money is not being spent to support probation restructuring. However clarity on this matter will be sought from probation by NW.	NW
	c) Alcohol JCG	
	RT reported that PCT are promising an increase in funding to support alcohol commissioning however none has been forthcoming to date. NH undertook to follow this up with Jayne Brown. RT to forward NH background information on this issue.	NH RT
	RT informed the group that there was a Joint Commissioning Group which all spot purchases need to go through. It was agreed that this should be in the Quarterly Newsletter to inform other partners of its existence and to ensure spending can be balanced across the districts. RT to provide information on this to LD.	RT
	External funding for £11K for a data analyst was highlighted as an underspend. It was suggested that as this was committed it should be reported as 'Work in progress'.	
	d) Domestic Abuse JCG	
	RT expressed concerns around funding still not being provided to DA Coordinators which is not being fully utilised. LS stated the issue will be taken to YNYSCF in June where an outcome will be sought.	
	SH reported on a number of people/agencies who wish to get involved with the DA JCG however felt that the JCG does not meet the criteria for this type of meeting. A suggested solution is to set up an additional county-wide forum where people with an interest in DA can attend and where wider issues relating to DA are discussed. RT and LR also highlighted this as an issue. NH agreed to consider this with AB as part of the JOWG's working arrangements moving forward.	NH/AB
	SH felt there needs to be better linkage between YNYSCF and CYPSP. Noted – earlier discussion re way forward in improving communication and comprehension between thematic partnerships should assist.	
	e) Road Safety JCG	

		Action
	HB reported that funding will be used to hold a number of seminars that address high risk groups.	
	HB undertook to provide LS with details on what the remainder money will be spent on following agreement on the action plan.	HB
	It was agreed that any remainder money within budgets will be reported within section 6 of the highlight report.	ALL
	f) PPO JCG	
	LR reported on the proposed change of remit of the PPO JCG into an IOM JCG whose remit would be PPO, IOM and DIP. NH highlighted previous discussions at JOWG around bringing existing PPO and more recent IOM issues under a single JCG and supported this but as this was the first mention of the DIP becoming an integral part of this group also, given other options of Alcohol and Drugs being brought under one heading it was felt prudent to defer this issue pending a general revisit of the JOWG working arrangements as mentioned earlier.	
	LR stated that the PPO targets are provided through APACS so raw data details behind the figures are unknown despite making a number of queries.	
	LD undertook to go through highlight reports with authors to ensure all information is captured and tallies.	LD
	JOWG agreed the amalgamation of the PPO/JCG into an IOM.	
	Regarding the DIP Criminal Justice Steering Group being incorporated into this group this is to be revisited on the back of the Community Safety Agreement Seminar being held on 19 th May 2009 and the revisit of JOWG working arrangements.	
	g) Performance JCG	
	LS requested SP provide an annual KPI update to capture performance with a linkage to crime issues and for this to be filtered down to district level, and for road issues to be captured.	SP/HB
	The highlight report raised a question around the whether it was the intention that the remit of the Performance JCG extends to York as currently it does not and there have been no discussions with the C of York about this. The group agreed for SP to explore this further.	SP
	h) Funding JCG	
	LS reported information is required regarding the NHS contribution and will be following this up with Jayne Brown.	LS
	i) Communication JCG	
	NI requested that collective key messages from each JCG is communicated to LD for future Quarterly Newsletters.	ALL

		Action
	RT raised concerns around articles published in the NY Times. There is a need for future articles to be clear that activities undertaken across the county are 'partnership' activities. LD undertook to follow up with Martyn Feekins (NYCC).	LD
	RT raised the issue that public confidence is something that needs to be communicated effectively. NI confirmed this is being captured.	
	j) Substance Misuse	
	No report was presented to the group. RT suggested for substance misuse to be encompassed in the alcohol JCG.	
5.	ASB & Fear of Crime/Public Confidence Highlight Reports	
	Discussed within highlight reports.	
6.	Horizon Scanning	
	Single Confidence Target was raised.	
7.	Community Safety Agreement Event	
	LD gave an overview of the forthcoming seminar on the 19 th May 2009.	
8.	Any urgent business	
	NH took the opportunity to raise the work being done in respect of the NYSP Community Engagement /Neighbourhood Management Framework. As part of its implementation the NYSP Executive has requested work be done on agreed the need to establishing a Joint Problem Solving protocol that can then be made available for partners and partnerships county-wide in support of a consistent approach. As some CDRPs and some partner agencies have such protocols or toolkits in place, NH requested for any related documents and volunteers to sit on a working group to come forward. RT stated this was the remit of LSPs and information can be found through the National Problem Solving set through the toolkit which can be found on the web.	
	LS and NI undertook to pick up the issue at their forthcoming meeting.	LS/NI
14.0	DATES OF FUTURE MEETINGS	
	8 th June 2009 at 10:00 at Fire & Rescue HQ, Northallerton.	