



York & North Yorkshire Safer Communities Forum

JOINT OFFICER WORKING GROUP (JOWG)

Notes of the meeting held at on 6th November 2009 at 9 am at Fire and Rescue Service Headquarters, Northallerton

Present:

Adam Briggs (Police) – Chair
Lesley Dale (NYCC – Secretariat)
Nick Warnes (Violent Crime / Data & Information JCG)
Terry Begley (NYCC Youth Service)
Laurence Murray (YJS)
Sarah Hill (Domestic Abuse JCG)
Helen Reed (Police)
Dan Kettlewell (IOM Coordinator)
Matt France (Police)
Rob Pearce (IDVA)
Honor Byford (95 Alive Partnership)
Julia Stack (CDRP representative, Harrogate Community Safety Partnership)
Matt France (Police)

		Action
1.0	Welcome and Apologies	
	Apologies received from: <ul style="list-style-type: none">• Jane Mowatt (Safer York Partnership)• Nigel Custance (GOYH)• Sue Maddison (DAAT)• Neil Burnet (LCJB)• Stuart Pudney (Performance JCG)• Neil Irving (Horizon Scanning/Communications JCG)• Cathrine Hall (JSIA)	

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2.0	Minutes of Previous Meeting	
	The minutes of the meeting held on the 8 th May 2009 were accepted as a true and accurate record.	
3.	Matters Arising & Actions	
	No Matters arising from minutes. Actions are moving forward no concerns raised. However it was noted for future meetings to start at a later time and possibly not be held on a Friday due to the travelling time and other constraints.	
4.	Highlight reports of the JCG's	
	TVC JCG – Nick Warnes	
	Key points: concerns raised around the exit strategy of the Scarborough Night Marshall's and whether Scarborough Borough Council would support this scheme after 31 st March 2010. It was felt that there is a strong business case for this to happen and Selby are exploring this with the CEO and AB from April 2010.	
	PPG Funding: a brief update was given with regards to the remaining £26K PPG spend that had been allocated for the ATR project. Due to the timescale it has been agreed by the TVC JCG that only £13K PPG will be spent on the ATR and that £13K of ABG (2010/11) for Alcohol Brief Intervention will support a 12 month contract with the probation service and the Cambridge Centre (Total £26K). The remaining £13K of PPG has been allocated to Domestic Violence temporary accommodation which will assist with the supporting of additional accommodation for perpetrators and also will assist in supporting the referral process within the custody suites. This funding has to be spend by 31 st March 2010. The Funding JCG, Alcohol JCG, DA JCG and CDRP managers were consulted in this process and approved the suggestion.	
	Alcohol JCG- No chair present	
	Concerns were raise around the delivery of the action plan and the Alcohol Harm Reduction strategy if the Alcohol JCG was to disband. There is a fear that the focus and steer on alcohol would be lost. This would be taken up outside the meeting with the chair and SM.	AB/SM
	Domestic Abuse JCG – Sarah Hill	
	There was a concern with regards to underspend in some of the districts on temporary accommodation, especially in light of the additional funding from PPG. This was recognised and felt that this would mainly be due to the maturity of the MARAC's and Making Safe Schemes differing in each district. However it was also felt that the financial spend would be on track by the end of the financial year	
	It was agreed that it would be beneficial for Rob Pearce and Colin Nolan to provide overviews on a regular basis to Sarah Hill.	CN/RP/SH
	Performance JCG – no chair present	
	A new table was presented to the group for discussion. The group felt that this was useful however this is only a light touch approach and it was felt that there is a need for more detail with regards to what is happening underneath if there are	NW/JS

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	any issues with performance. Discussion are to take place between HR/SH in relation to the MARAC/Repeat incidents of DV. NI 20 comments in highlight report. Over target and this could be due to a number of reasons and is confident that this will be back on track. There has been a realignment on the definition of NI20. NW to send information to JS.	
	The JOWG will now be the performance group and will look at problem solving any poor performance through specific task and finish groups. It was raised that CDRP's need to be involved in this to ensure added value and contribution. A meeting is to be arranged between County Hall and the Police MF/LD/JC/KB to establish what is recorded and how this should be reported into the JOWG in the future.	LD
	95 Alive Partnership – Honor Byforth	
	Details were given on the 2 year plan. Funding is in place and takes into account the seasonal factors.	
	There is potential underspend of £300K (from a £2.3 mill budget). This has been a challenge to manage and the grant can be rolled forward with approval.	
	There is a feasibility study on technological enforcement. There is potential for this due to the strong drive from the police. There is a step change to make flexible mobiles and enforcement technology to tackle very fast, reckless driving.	
	There are certain issues of concern: data analysis – cross over of work and areas of duplication as different agencies are trying to do the same things in the same areas and it has been recognised that there is a need for coordination of this.	
	The structure of 95 alive is in existence until 2011 and the LTP 3 has influencing element. There needs to be a focus on service needs and locality basis.	
	Funding JCG – No chair present	
	It was suggested for additional information to be included on 'overall spend'.	LS
	CDRP need clarity on BCU and having 1 BCU and how this looks. The chair gave a brief overview & informed that commanders would consult with the CDRP's on ways of working and how the fund would be split. AB would take this away and clarify it how this would look and will give briefing to all partners to help clarify the details of the structure.	AB
5	ABG Project Highlight Reports	
	DAAT (£25k) – lead officer not present	
	Spend to date:£12,500	
	AB to write to the DAT Board for clarity on the £25K spend as this is not clear from the highlight report.	

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	It was raised on the highlight report that DAAT had not yet been advised of the CDRP Board representative following the resignation of Rosemary Taylor. JS informed the group that Chris Fields (Hambleton/Richmond) will be working extra hours to look at the relationship between the DAAT and the CDRP. It was stressed that there is a need for an experienced CDRP rep to sit on this board	
	IOM COORDINATOR (£50k) – DAN KETTLEWORTH	
	Spend to date :£12,500K	
	The group were informed that the IOM performance was a priority as there is a need to evidence that this scheme is working and is successful. The Performance Officer for PPO, is pulling this data together. There is a general feeling between staff that this is working as it appears that offenders are not offending as much, however there are no previous stats to assist in comparing this. Police have seconded a second Intelligence Officer into Scarborough's Unit and this was going well. It must be noted that this has an impact financially on the Intelligence Unit across the county and it is through 'choice' as appose to 'growth' that this is happening	
	Funding is not required for the next year as the processes will soon be embedded across the county, process is on track and these are self sustained units.	
	Clarity is required around spend to date as this does not show that spend is on track.	LD
	ALCOHOL COORDINATOR (£20k) – no lead officer present	
	Spend to date: £2620.50	
	Further questions were raised around the highlight report. A letter will be sent to Jayne Dolling and George Lee (PCT) for clarity around the financial spend and the contract of the position. A question was raised around whether there was still a relevant business case for this position	
	Clarification is required with regards to total spend to date as this reflect that there is underspend.	LD
	ALCOHOL BRIEF INTERVENTION (£20k) – Lesley Dale	
	Spend to date: £NIL	
	Discussions have taken place with regards to the spend of £13K for 2010/11 on the ATR's (reference to Tackling Violent Crime update) £7K underspend will be reallocated back to the ABG Pot).	
	JSIA – no lead officer present	
	Spend to date:- £2K	
	Significant underspend. No agreement reached re improvements for ASB data collection systems and no funding required for increased to analytical capacity for JSIA production. Underspend to be returned back to the JOWG.	
	A refreshed proposal from the CDRP's for 2010/11 for additional analytical capacity (Eastern Area) will be submitted in the next bidding process.	
	MAKING SAFE SCHEME – SARAH HILL	
	Spend to date: £9518.15	
	The highlight report has indicated that there may be a possibility of underspend in	

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	certain districts and this is due to the different levels of maturity regarding the MARACS.	
	Scarborough has secured further funding of £5000 from the Safer Communities, provision of 2 units in shared property had been secured in Selby and £76 had been spent in Harrogate on overnight accommodation.	
	IDVA – Rob Pearce	
	Spent to date: unconfirmed	
	RP gave a brief overview of what had been achieved to date:-	
	<ul style="list-style-type: none"> • Continuation of IDVA provision in conjunction with Specialist Domestic Violence Courts • Participation in Making Safe Schemes county wide • Participation in steering groups of SDVC's • Participation in task & completion group to ensure SDVC's county wide • Training on CAADA Dash risk assessment for all IDVA's and project manager • Working group on protocol for working effectively with the Witness Care Unit – participation in. • Protocol for IDVA work within the Courts taken forward. 	
	Future work is to include the involvement of the task & completion group to secure SDVC's county wide by 1 st Jan 2010 and working closely with the LCJB to secure SDV's.	
	More detail on the financial spend was requested. RP informed the group that the financial breakdown was complicated due to the various funding streams and the different stages of development. Rob confirmed that this information would be provided for the next meeting	RP
6	PROPOSED NEW FORUM STRUCTURE	
	The new structure was formally agreed by the members of the JOWG. It was agreed that the alcohol JCG would run as a time bound group until March 2010 to ensure the linkages with the thematic partnerships are established to help drive the alcohol agenda forward.	
	A concern was raised around NI19 and where this would sit in the new structure. This is a failing NI and there is a concern of the ownership of this under the Safer Umbrella.	
	It was suggested that task and finish group would be set up to look at particular issues and problem solve. AB would take this away to look at the issues.	AB
7	POLICE STRATEGIC ASSESSMENT – Helen Reed	
	HR handed to the group a flow chart on the processes of the National Intelligence Model, Parallel Processes and the proposed future crime & disorder reduction process. Helen is currently exploring ways on taking forward partnership working and really apply NIM to the whole of the process across all partners - joining up	AB

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	performance management, priority setting, problem solving, documentation, meeting structures, resource allocation etc. The group were informed that there has been an offer from N. Irving of a desk at county hall to work within the Performance Unit for a Police Analyst. The JOWG members agreed that it was also suggested that for a pilot of this in an area and it was raised that Harrogate are doing a similar process.	
8	PROPOSAL FOR ALLOCATION OF ABG/SCP 2010/11 (Lesley Dale)	
	A brief overview was given to the members on the draft proposal for the allocations of ABG/SCP for 2010/11 and the Domestic Abuse Coordinators post. This report was to be noted and would be presented at the Forum meeting on the 19 th November 2010.	
	The forum are being recommended to approve the following: <ul style="list-style-type: none"> • Proposed allocations of ABG and SPC • Establish a task and finish group to manage a competitive bidding process for countywide bidding process • Support the mainstreaming of the Domestic Abuse Coordinators of £50K (top slicing pot) • Comments on the principle of establishing a reward scheme for those CDRP's for which the BCS comparative crime data has not increased. 	
	Due to the delay in circulating the report comments from CDRP's were requested to be submitted to LD by 11 th November 2009.	JS
11.0	DATE OF NEXT MEETING	
	23rd February 2010 at 10 am at F&R HQ, Northallerton	