



# York & North Yorkshire Safer Communities Forum

Notes of the meeting held at 10.00 am on 26<sup>th</sup> February 2009 at Fire and Rescue Service Headquarters, Northallerton

**Present:**

Nigel Hutchinson (NYFRS) – Chair  
 Adam Briggs (NYP)  
 Nicki Garside (Harrogate BC/Harrogate CDRP)  
 Andy Hurst (Selby CDRP)  
 Laurence Murray (on behalf of Lesley Ingleson) (YJS)  
 Neil Irving (NYCC) (On behalf of G Fielding)  
 Cllr Carl Les (NYPA)  
 Stuart Pudney (NYPA) (Substitute Member)  
 Mike Ryan (Chair DAAT)  
 Liz Smith (Richmondshire DC / CDRP and Hambleton DC)

Rosemary Taylor (Hambleton CDRP)  
 Bob Curry (NYFVO)  
 Sheena Marshall (Craven CDRP)  
 Peter Simpson (Hambleton DC)  
 Adam Wilkinson (City of York Council)  
 Janet Waggot (Ryedale DC/ Ryedale CDRP)  
 Cllr David Billing (SBC) (on behalf of Cllr Kenyon)  
 Hilary Jones (SBC) (On Behalf of Jim Dillon)  
 Janet Flanagan (PCT) (on behalf of Kate Needham)  
 Peter Brown (CE Probation Service)

**In attendance:**

Lesley Dale (NYCC)  
 Stephanie Hanlon (NYFRS)  
 Nick Warnes (Data & Information Joint Coordinating Group)  
 Stephanie Bratcher (NYCC)  
 Cllr Caroline Seymour (NYCC)

Moira Beighton (NYCC)  
 Alan McVeigh (NYCC)  
 Cathrine Hall (NYCC)  
 Cllr Eric Broadbent (NYCC)  
 Nigel Custance (GOYH)  
 Lorraine Laverton (NYCC)

		Action
<b>1.0</b>	<b>WELCOME AND APOLOGIES</b>	
	<b>Apologies:</b> Wallace Sampson (Harrogate DC) Cllr Ellington (Harrogate DC) Lesley Ingleson (YJS) Cllr J Kenyon (SBC)	
<b>2.</b>	<b>MINUTES FROM LAST MEETING</b>	
	The minutes of the meeting held 13 <sup>th</sup> November 2008 were accepted as a true and accurate record.	

<b>3.</b>	<b>YOUNG PEOPLE AFFECTED BY DOMESTIC VIOLENCE</b>	
	Presentation by Cllr Caroline Seymour	
	NH introduced Cllr Caroline Seymour to the Forum. Cllr Seymour was invited to give a presentation on the report of the Young People Overview and Scrutiny Committee (hard copy of the report had been circulated to members). Due to time constraints the Forum agreed to forward any comments regarding the presentation to Lesley Dale following the meeting, to be collated and passed onto Cllr Caroline Seymour.	
	Cllr Seymour gave a presentation on the report stating the task group were pleased to learn that tackling domestic abuse is one of the NYSP's key priorities. The Children and Young People Service have designated a senior officer to lead and coordinate work across the Directorate to be supported by a cross-directorate team of existing staff, these will be senior officers and members and will be pulled together to discuss issues and drive a way forward.	
	Main outcomes from the report:	
	<ul style="list-style-type: none"> <li>• Tackling domestic abuse is one of the priorities of the Community Safety Strategy</li> <li>• A designated Education Officer</li> <li>• Mainstreaming of the Domestic Abuse Coordinators post</li> <li>• Rolling out the 'Making Safe' programme across the county</li> <li>• Rolling out of Miss Dorothy.com across all schools.</li> <li>• There is a new Domestic Abuse Strategy for North Yorkshire in draft form which does mention children.</li> </ul>	
	Disappointment was expressed due to the lack of increased budget to the youth service which is felt to be key for working with these children on the ground.	
	The Forum noted the report and agreed to submit any comments on the report to Lesley Dale.	<b>ALL</b>
<b>4.</b>	<b>95 ALIVE ROAD SAFETY PARTNERSHIP</b>	
	Report presented by Cllr Eric Broadbent	
	Cllr Broadbent gave a verbal presentation on the report submitted to the Forum which demonstrated the good work of the 95 Alive Partnership. This report gave an overview of the success of the demonstration units, the campaigns and the Partnership itself focusing on the three E's: Education; Engineering and Enforcement. It was recognised that action needed to be taken with regards to Migrant workers to address the language problems and support drivers understanding of road signs. A strategy has been developed which the Department for Transport are looking to use as an example of best practice.	
	Regarding targets, against the Killed and Seriously Injured (KSI) indicators, in year performance was on track.	
	A query was raised around there being no category for 'using a mobile phone' and queried where this was being captured, or is this not an issue. It was confirmed that this is being looked at and a 'Distraction in Vehicle' category will be	

	introduced in April 2009. RT added that her group has a target of 'Reducing Deaths by Alcohol' and suggested linking the targets with the KSI targets. Cllr Broadbent undertook to follow this up.	<b>EB</b>
	The Forum noted the report and agreed to submit any comments on the report to Lesley Dale.	<b>ALL</b>
<b>5.</b>	<b>JOINT STRATEGIC INTELLIGENCE ASSESSMENT (JSIA)</b>	
	Report presented by Cathrine Hall	
	CH reported on progress with regards to the production of the JSIAs on behalf of the CDRPs. Over recent months a task group has pulled together data sets for the CDRPs and priorities have been identified with the assistance of Dr Chris Fox. Although considerable amount of work has been achieved in a short time frame, the original deadline to provide a full set of JSIAs to this meeting for approval has not been achievable. However, the final documents are now close to completion. CH intended for the task group to meet again soon to finalise the documents and circulate to the CDRPs for approval; partnership plans would be produced to follow on from the JSIAs. In addition the JSIAs would be used to inform the development of the next Countywide Community Safety Agreement (2009).	
	CH stated that emergency measures had to be put in place this year to deal with this issue which has meant setting aside other workloads and therefore requested NYSF and YNYSCF to make better arrangements for the future. To this end NH requested the Task Group to make an assessment of the likely ongoing workload to produce the suite of JSIAs annually and to feed this into the Steering Group meeting.	<b>CH</b>
	CH went onto say the development group will be looking at the JSIA Community Safety Agreement which will incorporate domestic abuse and road safety as it was felt that this would be best coordinated at county level. CH is looking to use the work of Chris Fox to guide on these issues to build a better action plan for the county. It was felt this will be available May/June this year.	
	The Forum recognised the tremendous work accomplished by the development group and thanked CH and her team for their efforts.	
	AB commented that the Steering Group will reconvene work on the 1 <sup>st</sup> April 2009 to streamline issues for the future. From April the group will be able to look at what the next issues are and the costs involved.	
	A query was raised around the role of the Data & Intelligence JCG now that a steering group had been implemented for the development of the JSIA/CSA. NH stated there is a need to put in place sustainable arrangements for the medium and longer term. First there is a need to reconvene the Steering Group as soon as possible. Once the task group has finished its work ensure this is taken forward in a coherent way and to input into the Visioning group to produce the Community Safety Agreement. Longer term there is a need to harmonise and integrate with the LIS.	
	The Community Safety Agreement is a statutory requirement for the Forum so the CSA needs to have meaningful performance targets and a detailed action plan tied in with the vision statement.	

<b>6.</b>	<b>Y&amp;NYSCF CONSTITUTION</b>	
	Report presented by Moira Beighton	
	NH added that the Forum would seek to operate by consensus but where this is not possible on occasions there is a need to ensure there is a clear remedy available which the constitution provides for.	
	MB went on to say that the 1 <sup>st</sup> draft was considered by the Forum last November and comments received from the Forum following this have been incorporated in the document. MB requested an amendment to 7.4. proposing to add in for completeness 'voting will generally be by show of hands or secret ballot'. The Forum agreed.	
	The Forum agreed to add City of York into the first paragraph.	
	The Forum also agreed the Constitution subject to inclusion of the above amendments and for arrangements to be put in place for an annual review to be scheduled.	<b>MB/LD</b>
<b>7.</b>	<b>ELECTION OF VICE CHAIR</b>	
	NH reported that nominations have been sought for Vice Chair and 3 nominations have been received; Cllr Carl Les, Liz Smith and Adam Briggs.	
	Cllr Carl Les requested his nomination be withdrawn.	
	The ballot forms were then circulated round the Forum for substantive members only to sign. 17 forms were collected and votes were:	
	<ul style="list-style-type: none"> <li>• 6 votes for Liz Smith</li> <li>• 11 votes for Adam Briggs.</li> </ul>	
	Adam was duly elected as Vice Chair of the Forum for the remainder of the term of LAA 2.	
<b>8.</b>	<b>SAFER COMMUNITIES VISION</b>	
	Verbal update given by Liz Smith	
	LS reported that at the last meeting of the Forum it was agreed it would be useful to have a Vision Statement setting out the Vision for 2018; this would take on board the aims of North Yorkshire and York Safer Sustainable Communities Strategies in respect of community safety issues. Although members of the Forum had put their names forward to sit on a Steering Group this didn't evolve and it proved difficult to bring the group together therefore it was agreed that the document be circulated electronically. A discussion followed on how to create the long term vision which the working group could articulate.	
	LS requested feedback and a steer from the Forum on next steps.	
	LS requested support from LD and NC to obtain a list of medium & long term strategies that the Forum should be aware of which could be signposted within the Community Safety Agreement and into the Vision statement.	<b>LD / NC</b>

	Following further consideration of this issue, given that the Sustainable Communities Strategy & the National Community Safety Strategy are already in place the merit of a further Vision document was questioned.	
	It was agreed to:- <ul style="list-style-type: none"> <li>• Develop the Community Safety Agreement as a rolling 3 year programme with the Vision statement heading the document (as opposed to a stand-alone Vision document). This will be used as a medium term planning document, updated and refreshed annually in order to maintain currency and validity.</li> <li>• Collate and bring together all strategies and agendas (used nationally, regionally and locally) so there is a central index to enable plans to be considered and cross reference these to other strategies.</li> <li>• That the Vision statement heading the revised Community Safety Agreement should be sharp, to the point, simple, encompassing what we aspire to deliver.</li> <li>• Needs to add value.</li> <li>• Take account of other Thematic partnership agendas so that issues can be identified and resolved in a co-ordinated way.</li> </ul>	
	Adam Briggs, Nigel Custance, Neil Irving, Stuart Pudney, Mike Ryan and Katie Needham volunteered to work with LS to produce the Community Safety Agreement and Vision statement in time for the <b>June Forum meeting</b> .	<b>AB / NC / NI / SP / MR / KN</b>
	Looking forward the aim is to present a <b>draft 2010 Agreement to the November meeting</b> in order to align with partner organisations' business planning cycle. It is envisaged there will be minimal amendment needed to the 2009 agreement given the short time that will have elapsed from the June meeting.	<b>LS</b>
<b>9.</b>	<b>PROPOSAL FOR ALLOCATION OF AREA BASED GRANT IN 2009/10 AND 2010/11</b>	
	Report presented by Nigel Hutchinson	
	NH gave an overview of the bidding process and how the bids were evaluated by the panel, bearing in mind that the bids received totalled more than twice the available grant for 09/10. The bids received did not allow the panel members to make an informed judgement therefore bidders were invited to present their bids to the panel and answer any questions at a specially convened meeting.	
	DB expressed concerns on the conditions around Domestic Abuse Temporary Accommodation and the Domestic Abuse Advisor post. NH assured DB that sanctions and penalties will not be applied for non achievement of targets. AB assured DB that there will be a meeting around mainstreaming. RT wanted to ensure that BCU funds were not being used for mainstreaming.	
	As a forum there is a need to ensure a more robust process is in place to monitor achievements of outcomes against the allocated resources. Part of this arrangement will be a high-level report to the Forum mid year.	<b>LS/SP</b>
	MR commented on the allocation to the DAAT and requested clarity on bullet point 3 in 5.6 (regarding data capacity provided through DAAT can be more cost effective provided through the JSIA & LIS arrangements). NH stated that this is a point to note rather than a condition. There is a lack of clarity between CDRPs and DAAT on what can be expected from each other and this needs to be resolved. Historic allocation couldn't be justified on the strength of the bids submitted but there is a view by the panel that there is a service the DAAT could	

	provide. RT stated that there is a need to ensure that there is not a cost shift or work shift on CDRPs without prior negotiation.	
	Regarding 5.5 the Integrated Offender Management Coordinator post, there is a need for the post to be mainstreamed and clarity was sought on routine work being funded by core agencies. NC undertook to look at mainstreaming all the points as he felt it unfair for JCG's to take this on. NC and LS agreed to work on mainstreaming funding.	<b>NC/LS</b>
	A question was raised as to where performance monitoring of spend sits i.e. with the funding JCG or the Performance JCG. In response it was suggested SP (Performance JCG lead) and LS (Funding JCG lead) will need to liaise to ensure effective monitoring of spend relative to agreed outcomes. The JOWG has a responsibility to maintain an overview of this via the existing highlight reporting arrangements. CDRPs and individual partner agencies would clearly apply their own performance management arrangements alongside any used for the purposes of the Forum. LS, NI and SP to discuss to ensure this process is joined up.	<b>SP/NI/LS</b>
	Regarding 5.6 CH stated that she chaired the development group on the LIS and timescale for introducing a measurement system might be long off, there is also a risk that the LIS have an even longer timescale for delivering measurements. It was suggested that responsible authorities of the DAAT will need pick up the challenge. LS requested guidance on what information is expected from the DAAT. It was agreed that the DAAT are to set out what it can deliver and put forward bids for additional funding. NC suggested that "one looks at what one is commissioning to the CDRPS".	
	LM stated that regarding the ABG linking to LAA targets, NI 19 and NI 45 are both LAA objectives with a cause for concern yet the 2 bids under this LAA objective were not successful adding if there is meant to be a link between ABG allocation and LAA targets then this needs to be made clear. NH stated that these targets need to be revisited to bring them back on track. However, the bid as presented did not provide the panel with the necessary assurances that they would secure this.	
	It was agreed by the Forum that:	
	<ul style="list-style-type: none"> <li>• Re mainstreaming: LS and NC would undertake a piece of work regarding areas suitable for mainstreaming to present to the <b>next Forum meeting in June</b>.</li> </ul>	<b>LS / NC</b>
	<ul style="list-style-type: none"> <li>• Re Performance Management around targets and finance: SP, LS and NI to discuss and sign off arrangement for monitoring this, including exception reporting to JOWG.</li> </ul>	<b>SP / LS / NI</b>
	<ul style="list-style-type: none"> <li>• Re DAAT: work to be done around achieving visibility and clarification around deliverables to move forward.</li> </ul>	<b>MR</b>
	<ul style="list-style-type: none"> <li>• Revisit the ETE area of work in context of NYSP to see how targets can be brought back on line.</li> </ul>	<b>NH/LM</b>
	<ul style="list-style-type: none"> <li>• A recommendation for ABG allocation for 2010/11 to be presented to the November 2009 meeting of the Forum.</li> </ul>	<b>LS/LD</b>
	The Forum agreed recommendations following these recommendations.	
<b>10.</b>	<b>LOCAL AREA AGREEMENT Q3 PERFORMANCE REPORT</b>	
	Report presented by Stuart Pudney	

	An overview was given on the current position stating out of the 10 targets there are 2 showing cause for concern however these are in negotiation. The target regarding 'rowdiness' will be re-negotiated as the target set is already achievable.	
	LS commented on the minutes of the last meeting regarding the PPG money that had been reported as not being spent, querying if this had now been allocated as information had not been received. LS requested that confirmation on money allocation be brought to the Forum. NH stated that this was brought to last Forum where assurance was given that this will be spent. Regarding the PPG NW stated that a meeting has been arranged for the 10 <sup>th</sup> March where expenditure will be discussed and agreed. NH confirmed that allocation will need to be fed back to the Executive. LS required a specific statement from 95 Alive and PPG as to the initiatives on what the money is going to be spent on and when. NW to provide clarity following the 10 <sup>th</sup> March meeting.	<b>NW</b>
	LS reported on an exercise looking at money allocation across the county for 08/09. The Funding group have agreed grants and this will be tracked and monitored. NH added there is a need to get to a point where total allocation is identified for each theme (e.g. Domestic Abuse, Alcohol).	
	Regarding the PCT NH reported meeting with Jayne Brown. Jayne resonated and recognised the issues and informed NH that she will put in a process of restructuring and realigning to address partnership working, adding that this won't happen this side of the financial year but moving into April Health will have more involvement. JF confirmed the new structure adding that there is now a Director of Partnerships. Also members of staff have been asked to attend CDRPS to engage more. JF undertook to obtain information on how this is progressing.	<b>JF</b>
	The Forum agreed to move this forward.	
<b>11.</b>	<b>NYSP PREVENT AGENDA</b>	
	Verbal update presented by Adam Briggs	
	AB started by thanking JW for all her hard work and commitment to Prevent and requested feedback for those who had not received the presentation.	
	Prevent has appointed an accelerated agenda and has a number key officers leading on this. The direction of travel has had a positive response from HMIC. Pleased with progress, work still needs to be done and support given to JW to undertake the work. JW added that in terms of progressing the Prevent Strategy CDRPs and the Stronger Partnership need to have this on their agenda as this is about behaviours and extremism as well as terrorism. There are also links with children and young people and safeguarding.	
	NH suggested that Prevent in addition to being on the Local Resilience Forum agenda, also needs to appear on the Local Criminal Justice Board (LCJB) agenda to achieve collective awareness.	<b>AB/NB</b>
	Regarding BCU RT queried what action plans are in the public domain. AB stated this is to go on the CDRP agenda and undertook to look into this.	<b>AB</b>
	NH reported on a recent LCJB Development day where national indicators featured in the county and York LAAs are also of interest to the LCJB. There is a	

	need to ensure coordination and joint awareness across the various partnerships, particularly in respect of performance reporting and priorities. NH sought harmonisation of performance reporting between LCJB and the Forum.	<b>NH/AB</b>
<b>12.</b>	<b>BCU FUNDING</b>	
	Verbal update presented by Adam Briggs	
	AB reported speaking with LS/NI/NC regarding funding and met with Area Commanders who will go through process of meeting with CDRPs to ensure consultation on funding. Timeframes have been put on this and feedback requested for the beginning of April 2009.	
	Regarding the Domestic Abuse Coordinator post as part of BCU funding, mainstream needs to be sorted and a meeting will be had to progress with this. AB stated that it is important that consultation takes place and partners are comfortable with this. <b>AB to report back to Forum in June.</b>	<b>AB</b>
<b>9.0</b>	<b>ANY OTHER BUSINESS</b>	
	Nothing to report.	
<b>10.0</b>	<b>DATE AND TIME OF NEXT MEETING</b>	
	11 <sup>th</sup> June 2009	