

NORTH YORKSHIRE STRATEGIC PARTNERSHIP

ADULT STRATEGIC PARTNERSHIP & HEALTHIER COMMUNITIES
THEMATIC PARTNERSHIP

JOINT MEETING OF THE ABOVE GROUPS

DRAFT MINUTES OF THE MEETING HELD ON

7 NOVEMBER 2007

Meeting Room 3, County Hall, Northallerton

Present:

- Peter Brambleby, Director of Public Health, North Yorkshire and York PCT (joint chair)
- Derek Law, Corporate Director, Adult and Community Services, North Yorkshire County Council (joint chair)
- Martin Connor, Chief Executive, Selby District Council
- Natalie Ashman, North Yorkshire Fire and Rescue Service
- Elaine Schofield, Health Improvement Principal, NYYPCT
- Katie Needham, Health Improvement Principal, NYYPCT
- Norma Sutton, A&CS, North Yorkshire County Council
- Michael Hunt, Michael Hunt, Assistant Director, A&CS, NYCC
- Helen Christmas, Health Improvement Manager, NYYPCT
- Mike Gibson, Performance & Change Manager, A&CS, NYCC
- Nigel Staton, Manager, Whitby and District Disablement Action Group
- Julie Blaisdale, Assistant Director, Library & Community Services, A&CS, NYCC
- Cath Doman, Performance & Change Manager, A&CS, NYCC
- Andy Skelton, Head of Environmental Services, Scarborough Borough Council
- Stuart Mackleston, Inspector, North Yorkshire Police
- Judith Bromfield, Chair, Richmondshire LSP
- Fran Lett, Principal Education Officer (Adult Learning), NYCC
- Mike Padgham, Independent Care Group
- Catherine McCarty, Head of Human Resources, A&CS, NYCC

Apologies:

- Sukhdev Dosanjh, Assistant Director, A&CS, NYCC
- David Watson, Executive Director, North Yorkshire Sport
- David Archer, Strategic Director of Operations, Scarborough Borough Council
- Paul Lightfoot, Director of Care Services, Broadacres Housing Association
- Gill Warner, Strategy & Policy Manager, Supporting People Service, NYCC
- Phil Broomhead, Special Projects Manager, Environmental Services, NYCC
- Clare Suddaby, External Relations Manager, Job Centre Plus
- Elaine Owen, South Craven Voluntary Action
- Gill Cashmore, Chief Officer, Selby District AVS
- Peter Burgin, Lead for Obesity, Third Sector and Health and Social Care Input to LAAs for Sheffield, York and North Yorkshire, Department of Health, Public Health - Yorks and Humber, Government Office for Yorkshire and the Humber

For Note or Action by

ASP 70/07 Apologies, Minutes of last Meeting (9 May 2007) & Matters Arising

Apologies (above) were noted. DL and PB welcomed attendees. Minutes of last meeting were agreed.

Matters arising:

- Page 3 – Energy Efficiency target reporting issues now solved. New Target Lead Officer identified for ASP13 (falls).
- Page 4 – work on Joint Strategic Needs Assessment (JSNA) progressing well, with an event being planned for January. DL to contact Cynthia Welbourn again regarding Children's Services involvement.

DL

ASP 71/07 Integrated Workforce Planning Update

Catherine McCarty gave an update on the first meeting of the Integrated Workforce Planning Group on 12 October 2007 on behalf of Sukhdev Dosanjh.

A draft Terms of Reference had been discussed and a presentation received from Skills for Care. Key areas for the group are:

- New types of working (e.g. joint appointments)
- National minimum dataset on social care workforce
- Recruitment and retention
- Qualifications
- User participation
- Work based learning

The group discussed the potential for joint working in these areas, including joint training opportunities.

ASP 72/07 Older People's Partnership Board update

Norma Sutton presented a paper giving an update on the work to date, and setting out a number of options for the group to discuss.

The group supported option 1, developing an Older People's Partnership Board including representatives from LSPs and the ASP. The group discussed representatives and felt that they could come not just from LSP steering groups but also from wider forums; and that the LSP coordinators could work to ensure a suitable cross representation of organisations. Conference and meeting arrangements were also discussed, and it was agreed that a balance between central and local arrangements would be appropriate, perhaps with local LSPs leading on the local events. Norma emphasised the costs

involved.

The group's response to the recommendations in the paper was as follows:

- a) Option 1 preferred, with a combination of local and countywide arrangements.
- b) Agree to paper being updated and circulated widely, with a covering letter from the joint chairs.
- c) Representatives for a working group agreed from NYCC, NYYPCT, NYFRS and Selby District Council (via email). Any further contributions to be sent to Norma Sutton – norma.sutton@northyorks.gov.uk

**For Note or
Action by**

NS

All

ASP 73/07

Quarterly LAA Monitoring Reports

Mike Gibson summarised the position for the Adults LAA targets. Returns for all targets were submitted on time, and there are no concerns around the stretch targets.

Andy Skelton will look into whether Warm Front data could be made available at mid year intervals rather than just annually.

AS

Elaine Schofield summarised the healthier communities position, which is generally unchanged from the previous quarter as most targets are reliant on annual data.

Katie Needham updated on progress with the smoking in pregnancy stretch target. Work has been undertaken to talk to midwives, mums and others to look at what the key issues are and where to focus efforts. A key finding has been that the service across North Yorkshire is inequitable, with the least support available in Scarborough, where it is needed most. As a result it is proposed to use the pump priming money to employ a midwife in Scarborough who as well as supporting individual patients will lead across the county on training and raising the profile of the stop smoking support available.

ASP 74/07

Developing LAA2

Mike Gibson and Helen Christmas had circulated a report outlining the requirements and timescales, along with feedback from the recent NYSP conference. A later report had also been received from Hugh Williamson, setting out similar information from a corporate perspective. The NYSP is required to develop a new LAA, which can contain a maximum of 35 indicators from a new national list, plus 16 mandatory educational attainment targets, and as many local targets as we wish. Peter Burgin, GOYH's link for healthier communities and adults has requested early indications of our priorities by the end of November, and the NSYP has requested feedback from partnerships by 3 December.

For Note or Action by

Martin Connor emphasised that our responsibility is to develop and deliver a Local Area Agreement that is appropriate to the communities we serve. Given how recently we have developed our first LAA, there is a real danger of losing the goodwill and commitment of the partners and communities who helped to choose our priorities earlier this year and are central to delivering them. We therefore need to be very careful how we approach the transition.

The group felt that because of how recently we had been through such a thorough exercise to choose our priorities, we should avoid changing these unless there was good reason. The group also discussed the need to focus on local communities, be that at ward or district level.

A small group will meet to look at how to manage the transition and to look at early indications of what priority areas may go forward. The group's ideas will be circulated to the ASP / HC members by email for comment before they are submitted to Government Office.

HC / MG

ASP 75/07

Any other business and date of future meetings

Monday 4 February 2008, 10am-12midday, Meeting Room 2, County Hall, Northallerton

Monday 12 May 2008, 10am-12 noon, venue TBC

<p>If you have any enquiries about items on the above minutes please contact Helen Christmas, telephone 07904 107351 or email helen.christmas@nyypct.nhs.uk</p>
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