

**NORTH YORKSHIRE STRATEGIC PARTNERSHIP**

**ADULT STRATEGIC PARTNERSHIP & HEALTHIER COMMUNITIES**  
**THEMATIC PARTNERSHIP**

**JOINT MEETING OF THE ABOVE GROUPS**

**MINUTES OF THE MEETING HELD ON**

**9 MAY 2007**

**The Grand Meeting Room, County Hall, Northallerton**

**Present:**

- Andrew Clark, Director of Public Health, North Yorkshire & York PCT (Chair)
- Cath Doman, Performance & Change Manager, A&CS, NYCC
- Paul Lightfoot, Director of Care Services, Broadacres Housing Association
- Judith Bromfield, representing the Voluntary Sector in North Yorkshire
- Neil Dodson, Corporate Policy & Performance, NYCC (part)
- Helen Sowden, Health Improvement Manager, North Yorkshire & York PCT
- Phil Kirby, Director of Public Health, North Yorkshire & York PCT
- Katie Needham, Head of Health Improvement, North Yorkshire & York PCT
- Stuart Mackleston, Inspector, North Yorkshire Police
- Mike Gibson, Performance & Change Manager, A&CS, NYCC
- Neil Revely, Assistant Director, Commissioning & Partnerships, A&CS, NYCC
- Julie Blaisdale, Assistant Director, Library & Community Services, A&CS, NYCC
- Helen Christmas, Health Improvement Manager, North Yorkshire & York PCT/Selby District Council
- Elaine Schofield, Head of Health Improvement, North Yorkshire & York PCT
- Elaine Owen, South Craven Community Action (representing the Voluntary Sector in North Yorkshire)
- Ian Bitcon, Head of Community Risk, North Yorkshire Fire & Rescue Service
- Gemma Cuss, NHS Management Trainee
- Sallyann Deans, Modernisation & Change Team, A&CS, NYCC (Minutes)

**Apologies:**

- Derek Law, Corporate Director of Adult & Community Services (A&CS), NYCC
- David Archer, Strategic Director of Operations, Scarborough Borough Council (representing all North Yorkshire's District/Borough Councils)
- Alison Leslie, Temporary Superintendent, North Yorkshire Police
- David Watson, North Yorkshire Sport
- Mike Padgham, Independent Care Group
- Phil Broomhead, Special Projects Manager, Environmental Services, NYCC
- Martin Connor, Chief Executive, Selby District Council
- Janet Flanagan, Head of Health Improvement, North Yorkshire & York PCT
- Diane Spalding, Head Of Nutrition & Dietetic Services, Harrogate & District Foundation Trust
- Fran Lett, Principal Education Officer (Adult Learning), NYCC

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ASP 55/07

### Apologies, Minutes of last Meeting (30 January 2007) & Matters Arising

Apologies (above) were noted. AC welcomed attendees.

The minutes of the meeting on 30/01/07 were agreed as a true record.

There was one matter arising from the minutes of the last meeting. NR informed the group that tenders for the Physical and Sensory Impairment (PSI) Reference Groups have been completed and agencies have been appointed. There has been a limited response to requests for funds and some have not yet been received. Discussion of the funding of a number of issues, including this one, will be taken to the wider NYSP group by Martin Connor in due course.

Reference Groups are now being established. Initially they will be given 12 month contracts.

ASP 56/07

### Proposed LAA delivery plans for Thematic Partnership approval

LAA Target Lead Officers presented delivery plans for the majority of the ASP and HC LAA targets. The targets discussed at the meeting are reproduced below in addition to any decisions made:

- HC/1 – Reduce health inequalities within the local area by narrowing the gap in all-age all cause mortality. *The group approved this delivery plan*
- **HC/3 Stretch target** - Reduction in smoking prevalence during pregnancy. *KN reported that this target will deliver high impact changes and the delivery plan is based on a continuum of care. A research gathering exercise will take place shortly to gauge opinion about current services*
- HC/4 – Improve mental health and wellbeing. *The group approved this delivery plan*
- HC/5 – Increase participation in sport and physical activity. *The group approved this delivery plan*
- **HC/6 Stretch target** – Reduce childhood obesity. *KN reported that local events to address this issue are planned but are dependent on securing funding. A Child Active scheme in Ryedale is planned using second home discount money. The group approved this delivery plan*
- HC/7 – Reduce harm from alcohol misuse. *SM reported that the alcohol harm reduction strategy depends on the outcome of a meeting to be held on 11 May. He will be in a better position to report on progress of this target following*

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*this meeting. The group approved this delivery plan*

- ASP/1 – Increase number of people helped to live at home. *The group approved this delivery plan*
- ASP/2/a/b/d – Increase participation in learning, cultural and leisure activities by older people. *JB reported that a new version of target 2/d supersedes the version given to the group. JB will ensure this version is circulated to the group following the meeting. The group approved this delivery plan*
- **ASP/4 Stretch target** – Providing access to safe and suitable accommodation. *NR reported that he is confident that the stretch will be achieved in Year 3. The group approved this delivery plan*
- **ASP/6 Stretch target** - The number of people (per 100,000) receiving Direct Payments and / or an Individual Budget as a proportion of the population aged 18 and over. *NR reported a new post has been created to address Direct Payments which will produce an improvement in the area. NYCC has signed up to membership of CSIP's In Control pilot which will help the authority to move to Individual Budgets. The group approved this delivery plan*
- ASP/7 - Increase the number of vulnerable people and their carers benefiting from practical, home-based support such as minor repairs and adaptations and safety and security work. *The group approved this delivery plan*
- ASP/8 - Improve support for carers in their caring roles. *NR reported that he is inviting comments on improving services to carers. Initial investment has been secured for this target. The group approved this delivery plan*
- **ASP/10 Stretch target** - Improved protection of vulnerable adults from all forms of abuse. *NR reported that this target has been discussed recently by the York and North Yorkshire Safeguarding Board. He sees this as the most risky target because it is under the control of various agencies. The group approved this delivery plan*
- **ASP/11 Stretch target** - Improve disability equipment services (including electronic assistive technology/telecare). *NR reported that a delivery mechanism is in place for this target and pump priming money will extend this. The group approved this delivery plan*
- ASP/13 - Reduce the number of hospital admissions of people aged 65 and over where a 'fall' was a factor in diagnosis. *The group approved this delivery plan*

JB

The group had a general discussion about the LAA targets. Neil Dodson reminded members that targets which are dependent on

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securing funding should be confirmed with NYCC's corporate centre. Decisions will need to be taken about putting contingencies in place should funding fail to be secured.

AC suggested that risks to each of the targets, including reliance on funding yet to be secured, should be discussed at the next meeting of the group. SD to ensure this item is put on the agenda.

SD

**ASP 57/07****Confirmation of LAA Performance Management arrangements**

Neil Dodson updated group members on LAA performance management arrangements. Every quarter Target Lead Officers will be required to submit a proforma to the NYSP Steering Group via the relevant Thematic Partnership detailing actual versus intended progress against each target. There will be a particular focus on the performance of the reward element targets. Exception reports will be required for non-stretch targets.

Evaluation of progress will take place alongside predicting the next quarter's progress.

North Yorkshire is required to submit a report on progress to Government every 6 months, but the first critical report to Government will take place at the end of the first year of the LAA.

North Yorkshire's system for monitoring performance has been acknowledged by the LAA network as an exemplar for its simplicity and cost effectiveness and has been added to the network's website.

The group was in general agreement that problem areas need to figure in quarterly reports to the Thematic Partnership joint meetings. AC stated that it is important that the group is able to share problems at an early stage.

**ASP 58/07****LSP – confirmation of ASP/HC contacts**

MG had prepared a document detailing the Thematic Partnership representation on each of the Local Strategic Partnerships. There were a couple of gaps relating to Healthier Communities representation on the Hambleton and Richmondshire LSPs. However, it was confirmed that Phil Kirby would be the HC representative on both these LSPs.

SD will amend MG's document and send it to Wendy Saunders in NYCC's Corporate Policy Unit for her records.

SD

**ASP 59/07**      **Future arrangements for second generation LAAs (from April 2008)**

MG presented a briefing note on the above issue and the group noted the proposed changes.

**ASP 60/07**      **Monitoring “Planning for Older Age – a Multi-Agency Strategic Framework” AND Older People’s Partnership Board – a proposal**

NR presented a proposal to group members for a Partnership Board for Older People (aged 50 plus). The purpose of setting up such a group would be to:

- Provide two-way communication between older people and the Adult Strategic Partnership and Healthier Communities Thematic Partnership
- Provide a mechanism for monitoring the Multi-Agency Older People’s Strategy: Planning for Older Age – 2006-2011
- Provide a means to facilitate wider engagement with older people using the existing networks of older people and voluntary sector organisations which represent their interests

The idea would be for the Board to consist mainly of older people with the possibility of an older person acting as Chair. The Board would have a specific role to monitor the Multi-Agency Strategy.

Following discussion by group members there was general agreement with the proposal’s recommendations, namely:

- Agreement in principle to the setting up of an Older People’s Partnership Board as a sub-group of the ASP
- The terms of reference of the Partnership Board to include the monitoring of the Multi-Agency Strategy on behalf of the ASP and to report annually
- A further report to be presented to the ASP to consider the final proposed terms of reference and organisational arrangements, to include funding requirements and options

**ASP 61/07**      **Physical and Sensory Impairment ‘Equal Lives’ Strategy**

The group considered a report seeking the endorsement of the Physical and Sensory Impairment ‘Equal Lives’ Strategy and Action Plan and made the following decisions:

- To endorse the Equal Lives Strategy
- To endorse the social model of disability, and ensure this

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value system is promoted within group members' respective organisations

- Agreed that the PSI Partnership Board should hold responsibility for monitoring the Action Plan, and report progress annually to the Adult Strategic Partnership.

NR took the opportunity to acknowledge Ruth Chamberlain's work on this Strategy and the group wished to note their thanks to Ruth in these minutes.

**ASP 62/07**

**Dates of all 2007/08 ASP/HC meetings to fit with performance reporting framework**

The group must report on progress against its LAA targets to the NYSP Steering Group quarterly. Regular NYSP Steering Group meetings have already been scheduled until June 2008. Therefore the group took the decision to arrange meetings 3 weeks in advance of future NYSP Steering Group meetings.

SD undertook to arrange quarterly meetings of the joint group, up to June 2008. To that end, please note the dates, times and venues of the next four meetings of the joint group.

**Thursday 9 August 2007**, 2-4pm, Meeting Room 3, County Hall, Northallerton

**Wednesday 7 November 2007**, 2-4pm, Meeting Room 3, County Hall, Northallerton

**Monday 4 February 2008**, 10am-12midday, Meeting Room 3, County Hall, Northallerton

**Monday 5 May 2008**, 10am-12midday, Meeting Room 3, County Hall, Northallerton

**ASP 63/07**

**Any Other Business**

AC raised the issue of NR's departure from North Yorkshire County Council and thanked him for his work in developing North Yorkshire's LAA.

<p>If you have any enquiries about items on the above minutes please contact Sallyann Deans, telephone (01609) 532359 or email <a href="mailto:sallyann.deans@northyorks.gov.uk">sallyann.deans@northyorks.gov.uk</a></p>
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